Liberal Arts Work! Committee Meeting
Minutes, December 6, 2010

Attendees:
Lisa Fraustino, Fred Loxsom, Anita Lee, Rhona Free, Nicole Krassas, Shelley Gimenez, Kathleen Fabian, Michael Stenko, Anna Sweeney, Nancy Salter, Nancy DeCrescenzo

1. Approval of November 22, 2010 Minutes: Motion, Fraustino, 2nd, Krassas

2. Review of LAW Role in 2011 President’s Retreat: The Jan. 10 agenda was discussed with the LAW Committee leading the introduction to the afternoon session. Fraustino and Loxsom will present and frame LAW Committee work to date Attending Committee members will facilitate Group Discussions on 5 topics: Internships, Senior Seminars, Research & Creative Activity, Resources and Inclusion. Note: Inclusion was added to VP Bedini’s agenda so that concerns of equity and access could be addressed, Title III goals discussed, AND the size of the groups would be more manageable.

3. LAW Designation
   Recognition and designation of successful LAW proposals and student LAW activities is needed prior to institutional graduation requirement is implemented.
   Motion to approve: As LAW activities are approved by the LAW Committee, and completed by students, LAW designation will be noted on official transcripts.
   Motion, Fraustino, 2nd Krassas, Motion approved.

4. CLL Proposal Review:
   a. Addendums to CLL were added to reflect LAW Learning Outcomes.
   b. Motion to Approve, as amended: Students completing a CLL portfolio meeting the LAW outcomes will receive LAW transcript designation.
      Motion Fraustino, 2nd Krassas, Motion approved.

5. HPE Proposal Review:
   a. Overview of SLM/HPE internship program by Dr. Lee.
   b. LAW Learning Outcomes need to be more clearly articulated prior to vote.

6. ENG 480 Proposal Review:
   a. Dr. Fraustino gave introduction to submission.
   b. Motion to table vote until Registrar explores Course Number Change or LAW Attribute.

7. Other:
   a. It was recommended that a “RESOURCE NEEDS or REALLOCATION” section be added to proposal forms to help assess FLC, staffing and other needs.
   b. It was suggested that two types of forms, one narrative, and one “scientific”, might be helpful to address discipline specific needs or styles.
   c. It was discussed that a LAW ‘check box’ on course change forms (the pink ones) analogous to the LAC designation, might facilitate processes. Loxsom will consult Curriculum Committee to explore feasibility.

Meeting adjourned at 1:45
Spring 2011 Meetings TBD
Happy Holidays!