Present: Theresa Bouley, Carolyn Coates, Sukeshini Grandhi, Margaret Letterman, Meredith Metcalf, David Pellegrini, Nancy Tarkmeel
Guests: none

1. LAPC Minutes from October 16th, 2013 were approved

2. Program Review Discussions
   a. Members discussed the review process for Tier I syllabi. Members appear to experience similar difficulties in having to discern whether the outcomes of the Tier are met from viewing the syllabi alone. The discussions suggest that the process is valuable and will have make a positive contribution to the Program Review.
   b. Margaret agreed to gather random samples of course syllabi within the LAC Tier II to continue the evaluation process.
   c. LAC Survey for Faculty: David responded/communicated with Bill Gammell with the comments and suggestions of the LAPC discussed on October 16th. David is waiting for comments and suggestions on how to incorporate them into the survey.

3. ART 486
   a. Committee re-evaluated the qualifications for Tier III LAC and agreed that this course may be offered for 4 credits.
   b. ART 486 Proposal submitted to the Curriculum Committee.

4. THE 180
   a. THE 180 Proposal was Approved by the LAPC as a Tier I LAC (Arts and Context) and submitted to the Curriculum Committee.

5. ART 336/ANT 303
   a. ART 336/ANT 303 Proposal was Approved by the LAPC as a Tier II LAC (Individuals and Society) and submitted to the Curriculum Committee.

6. MAT 135P
   a. MAT 135P Proposal was Approved by the LAPC as a Tier I LAC (Mathematics) and submitted to the Curriculum Committee.

7. JPN 116
   a. JPN 116 Proposal was Not Approved by the LAPC.
   b. Members of the LAPC suggest changing the title of the course and changing the status/number to a 200 level course. Additionally, the LAPC suggests incorporating/stating the learning objectives on the course syllabus.

8. Meeting Adjourned – next meeting scheduled for November 11th, 2013 at 2:00 pm (Room, TBA)