Present: Theresa Bouley, Carolyn Coates, Margaret Letterman, Meredith Metcalf, David Pellegrini  
Guests: none

1. LAPC Minutes from September 13th, 2013 were approved

2. ANT 221 Proposal was approved  
   a. ANT 221 was previously approved as an LAC to be taught on-line.

3. ANT 222 Proposal was approved  
   a. ANT 222 was previously approved as an LAC to be taught on-line.

4. Modern Language Proposal  
   a. The addition of another category for the LAC is beyond the authority of the LAPC. Additionally, given the current program review, this is beyond the scope of the Committee at this time.  
   b. Committee Suggestion: consider submitting appropriate paperwork for a course (or courses) to be considered for an existing category within the LAC.

5. Program Review  
   a. David and Theresa discussed the efforts/products of the LAPC meeting that occurred during the summer of 2013.  
   b. To begin the Program Review process, the Committee will begin evaluating course syllabuses within Tier III of the LAC.  
      i. Syllabuses will be examined for stated objectives/outcomes of the Tier/Category of the LAC and an implication as to how the objectives/outcomes of the Tier/Category of the LAC are achieved.  
      ii. All syllabuses within Tier III will be evaluated.  
      iii. Theresa: creation of spreadsheet for evaluation and distribution to Committee members  
      iv. David: distribute syllabuses to Committee members  
      v. ALL MEMBERS: Evaluate distributed syllabuses  
      vi. Meredith: compile evaluations  
   c. The next step will be to evaluate a representative sample of syllabuses from all categories within Tier I  
      i. Margaret: obtain a representative sample of syllabuses for each category within Tier I.

6. Meeting Adjourned – next meeting scheduled for October 14th, 2013 at 2:00 pm (Room, TBA)