Liberal Arts Program Committee  
Minutes of the October 19, 2011 Meeting

Members Present: Ann Higginbotham, Meredith James, Brandon Monroe, Patty Szczys, David Stoloff, Nanette Tummers, Janice Wilson

1. Review of Minutes from October 5, 2011. Approved (Higginbotham, Tummers)

2. Announcements, Reports and Correspondence
   a. Senate Executive Committee – Future Tuesday senate meetings will be held in SCI 301. Discussed process to elect representative to faculty advisory council.
   b. First Year Program Committee – Review of FYI 100 proposals.
   c. Implementation Team – See attached report.
   d. Faculty Senate – No Report

New Business

1. EDU 457 (International and Cross Cultural Educational Experience) for Tier II Cultural Perspectives. Approved (James, Higginbotham)

2. THE 472 (Auditioning for Stage and Screen) for Tier III. Temporary approval pending receipt of additional information about research paper and portfolio. (Higginbotham, James)

Minutes respectfully submitted by Janice Wilson 10/25/11
At our 10/19 Liberal Arts Implementation Team meeting, we discussed -

Once the Registrar's Office receives a temporary approval notification for a Liberal Arts Core Curriculum (LACC) course from the Liberal Arts Program Committee (LAPC), it remains linked to a LACC category until the LAPC notifies the Registrar's Office of any change. In Fall 2011, departments were encouraged to seek LACC designated to avoid cancellation of low enrolled courses and provide options late registrants. These courses received temporary approval from the LAPC. We discussed the listing of temporary courses on http://nutmeg.easternct.edu/lapc/LACCclasslist.htm and the need for the LAPC to assure that the courses have been approved.

In Fall 2012, there will be less or less desirable rooms with 40 seats, due to fire codes. Webb Hall's room sizes will greatly changed. The Registrar's Office does place courses in rooms based on past enrollment in certain cases. The fill-rates for courses are being studied. The Registrar's Office has been told that faculty members may request to teach their courses in specific room; this request makes it difficult to match enrollment with room size.

There is confusion over the course waive - "double counting" - policy. Some faculty members feel that there is a disincentive to develop LACC courses, for example Tier II CE courses, that their majors may not be able to use to fulfill their LACC requirements. For example, faculty members might be interested in developing interdisciplinary courses that might be attractive to majors and non-majors, but departments are limited to allowing their majors to use two courses that are major courses, within two designated LACC categories, and two that count for all students in two LACC categories. There needs to be more clarification of these policies, perhaps individual discussions with department chairs and advisors, to avoid potential degree audit problems. This has a direct implication on retention and graduation.

We discussed the proposed waiver of HPE 104 by students who have been military veterans.

Submitted, with your understanding that any errors belong to me,

David Stoloff, Liberal Arts Implementation Coordinator