Liberal Arts Program Committee  
Minutes of the November 1, 2010 Meeting

Members Present:  Kin Chan, Ann Higginbotham, Meredith James, David Stoloff, Patricia Szczys, Nanette Tummers, Carol Williams, Janice Wilson

1. Review of Minutes from October 18, 2010 – approved

2. Announcements, Reports and Correspondence
   a. Senate Executive Committee: Personnel Policies Committee beginning work to clarify Promotion & Tenure requirements

   b. First Year Program Committee: Planning to introduce Senate bill requesting four-year extension and modification of last year’s bill.

   c. Implementation Team: Examining tools within e-reports capable of generating lists of available seats within LACC categories. Preliminary examination shows that most classes do not have surplus seats. The exception falls under the Tier I Social Sciences category which seems to have classes with a consistent surplus. Astra Analytics gives historic fill rate view of courses over the last three years.

   d. Faculty Senate: No report.

Old Business

3. Assessment plan revisions – D. Stoloff

New Business

4. Review of newly-submitted course proposals

   MAT 421 (Temp Course) Real Analysis II - Previously received temporary approval for Tier III. Tabled, pending receipt of completed formal paperwork demonstrating learning objectives.

   PSC/WST 326 (Temp Course) Politics of Race, Class & Gender- for Tier II Cultural Perspectives, Permanent approval given

5. Review of Document Frequently Asked Questions: Request that committee review and send responses by e-mail. A. Higginbotham offered to add language about course substitution/double dipping.


Adjourned
Minutes respectfully submitted by Janice Wilson, 11/10/10
Approved with modification 11/15/10