Liberal Arts Program Committee
Minutes of the March 3, 2010 Meeting

Members Present: Chuck Booth, Kin Chan, Ann Higginbotham, Meredith James, Nanette Tummers, David Stoloff, Janice Wilson

1. Review of minutes from February 17 meeting – Approved (Higginbotham, Tummers)

2. Announcements, Reports and Correspondence
   2a. Senate Executive Committee – LAPC librarian seat will be retained. Intermediate writing requirement will be waived until Fall 2011.
   2b. Curriculum Committee – Continued review of courses. Distribution of criteria for four credit courses.
   2c. Academic Affairs – No Report
   2d. First Year Program Committee – Discussions regarding use of non-instructional faculty to teach FYR 174; the use of cohorts rather than clusters; increasing cluster class size limit to 35; and broadening definition of FYR instructors to include part-time faculty as teachers of FYR 174 classes.
   2e. Implementation Team – Kathleen Fabian requested update of LAPC web page to list all LAC approved courses. All requests for LAC credit to cover international study will first go to Academic Advising then to LAPC.

Old Business

3. Review of resubmitted course proposals:
   - BUS 301 (revised syllabus) for Tier III – Tabled (Higginbotham, James)
   - ANT 300 - Chuck Booth will review resubmitted syllabi
   - ANT 358 – Chuck Booth will review resubmitted syllabi


5. David Stoloff’s presentation on LAP 430 – Will take place on Wednesday, March 17th. LAPC members are encouraged to participate.

6. Strategic Plan Budget – LAPC budget allocation for strategic plan. Announcement will be sent, and this item will be discussed at March 17th Wednesday Seminar.
New Business

7. Review of newly-submitted course proposals:
   ART 219 – LAC Tier II Creative Expressions, Temporary Approval for Fall 2010.
   Tabled pending revisions.

Adjourned
Minutes respectfully submitted by Janice Wilson, 3/3/10
Approved 3/10/10