Liberal Arts Program Committee
Minutes of the April 1, 2011 Meeting

Members Present: Kin Chan, David Stoloff, Patricia Szczys, Nanette Tummers, Carol Williams, Janice Wilson


2. Announcements, Reports and Correspondence
   a. Senate Executive Committee – Need to change existing liberal arts bill to remove LAP 130.
   b. First Year Program Committee – Revising LAP 130 goals to reformat as FYI 100.
   c. Implementation Team – Focus is on first-year program change. Tier I Social Science classes have more seats than needed. Seat shortages are apparent in Tier II Natural Science, Creative Expressions, and Cultural Perspectives classes. Fill ratios will be examined.
   d. Faculty Senate – Passage of first-year program change bill.

New Business

1. Review of Tier III final approvals:
   
   - ART 432 - ECSU Design Group - For Tier III permanent approval - Tabled
   - ART 435 – Graphic Design IV – For Tier III permanent approval - Tabled
   - BIO 466 – Senior Seminar – For Tier III permanent approval. Approved (Tummers, Wilson).
   - EDU 425 – Classroom Management & Assessment in Secondary Schools – For Tier III permanent approval. Approved with recommended syllabus revisions (Szczys, Tummers).

2. Assessment plan for LAC – Drafted as:
   1. Beginning baseline: LAP 130; FYR 174; FYI; ENG 100 or ENG 100P measurement – using rubric (checklist) to measure student learning outcomes in Tier I classes.
      a. Rubric to be developed by LAPC Spring 2011. Pilot in late Spring/Summer 2011 with convenience sample of LAP 130.
      b. Implementation starting Fall 2011-2015. Assessment will be provided by instructors. Anecdotal information can be provided.
   2. a. Curriculum assessment of all Tier 3 to be completed for existing courses by end of Spring 2011. Continued curriculum assessment of proposed Tier 3 courses.
      b. Development of LAPC assessment tool for Tier 3 Student Learning Outcomes in Fall 2011. Implementation of student learning outcome assessment for all Tier 3 courses
starting Spring 2012-2015. Instructors to provide evidence to support student learning outcomes.

3. CLA for baseline bi-annual Fall 2011 Tier 1 ENG 100s (100 students).
   CLA for post assessment bi-annual Fall 2011 in Tier 3 Senior seminar courses.


5. Recommend assessment of LAPC curriculum and student learning outcomes using e-portfolio in all LAPC courses to begin during first year and completed by graduation.

3. Review of newly-submitted course proposals

   **FRE 223/FLM 223 – French Cinema** – for Tier II Creative Expressions. Approved with recommended syllabus revisions (Szczys, Tummers).

   **PSC 320 – American Foreign Policy** – for Tier II Cultural Perspectives. Syllabus revision needed in order to reflect student learning outcomes. Preliminary approval (Szczys, Chan)

4. Schedule of remaining LAPC meeting dates:

   April 15, April 29, May 6, and May 12 or 13 (TBD).

   No meeting on April 8 or April 22.

Minutes respectfully submitted by Janice Wilson
Approved April 15, 2011