Liberal Arts Program Committee
Minutes
17 April 2006

Members Present: Chuck Booth, Hope Cook, Maggie Martin, David Pellegrini, Delar Singh, Carol Williams, Bob Wolf, Carmen Cid, ex-officio

1. Review and acceptance of draft minutes of 10 April 2006 with minor editing (Booth, Singh)

2. Announcements
   a. Tier II Forum April 17 2:00-3:30 p.m. Webb 110
   b. Nomination for CT Quality Improvement Council
      Dean Cid has written the application for an award for the liberal arts program development.
   c. Curriculum Committee submissions must be submitted by today for action by Senate this academic year.

Old Business

3. ICE Working Groups
   a. Reports of working groups
      Information Literacy
      Maggie joined the last working group meeting and encouraged the group to develop measurable indicators of each learning outcome and to identify where in the LAC this learning should be achieved and demonstrated.
      Communications
      No report.
      Critical Thinking
      This group has submitted its report for the CSU Assessment Grant. The LAP discussed the assessment mechanisms recommended. Suggestions included focusing on direct measures of student learning, perhaps incorporating a written assignment in each capstone course or activity.
      Ethics
      The group is discussing faculty development activities. Dean Cid indicated that a new round of funding is available from the Federal Initiative for Post Secondary Education which supports innovative work related to the integration and dissemination of new models learning in higher education. Our work in ethics may be eligible for funding.

4. Technological Literacy Competency Assessment: Task Group
   The task group has met and established a preliminary plan to invite purveyors of technological literacy testing software to demonstrate their products to the group. The group briefly discussed costs associated with testing and remediation, student fees, and test administration.

5. Implementation plans
   a. Faculty survey
      Departments and program chairs continue to submit proposed courses for Tier II and Tier III. The Tier II report will be distributed at the forum.
   b. Review of Tier I Courses: Biology and Political Science
      The committee continued the review of the test submission of the human biology course into Tier I. The group discussed the level of specificity required in each of the content areas and whether specific information regarding implementation and assessment should be requested. Delar will develop another tool for discussion at the next meeting.
6. Assessment
   ETS Software
   Peter Bachiochi continues to explore the possibility of administration of the free test of ETS information literacy assessment tool.

7. LAPC Vacant Seats
   Delar Singh’s seat as representative of the School of Education and Professional Studies is also open. Delar has agreed to re-submit her name for re-election. All representatives of disciplines now on the LAPC will re-submit their names for election.

New Business

8. No new business was raised.

Next Meeting: 24 April 2006

Minutes respectfully submitted,

Maggie Martin, Chair