Liberal Arts Program Committee
Minutes
2 April 2007

Members Present: Chuck Booth, Sandy Brooks, Hope Marie Cook, Richard Jones-Bamman, Gail Gelburd, Maggie Martin, Delar Singh, Nanette Tummers, Carol Williams

1. Review of minutes of 26 March 2007
   Minutes were accepted as presented with a minor edit (Singh, Jones-Bamman).

2. Announcements
   a. QVCC review of curriculum
      Members were asked about their interest in working with Quinebaug Valley Community College in their arts and sciences curriculum review.
   b. Minors and counting of LAC courses
      No policy has been established regarding how minors may count courses included in the LAC. A faculty member has encouraged the Academic Affairs Committee to support a uniform policy and the registrar has encouraged a no “double-counting” rule. The deans will be asked to discuss needs with department chairs.

Old Business

3. Planning for LAC implementation
   University Relations Materials
   The LAC brochure has been sent to the printer and will be returned on April 10.

4. Info Technology Working Group Presentation
   Dr. Alex Citurs, chair of the Information Technology Task Group, presented recommendations of this group regarding the technology proficiency test and the self-paced enhancement program. All students who will begin with the Liberal Arts Core Curriculum (all first time full and part time students entering fall 2007) will be tested. A commercial test bank and student enhancement materials will be customized. Students who do not meet our standards will be notified and expected to improve their skills during fall semester. For students who do not meet the standards at the re-test will be required to enroll in a technology 097 course during spring 2008. A memo recommending this approach and resources to support the administration of the assessment will be sent to Dr. Pachis.

New Business

No new business was conducted.

Minutes respectfully submitted,

Maggie Martin, Chair