Members Present: Chuck Booth, Sandy Brooks, Hope Cook, Richard Jones-Bamman, Gail Gelburd, Maggie Martin, Delar Singh, Bob Wolf

   Minutes of the meeting of January 29 were distributed. A motion was made and seconded (Jones-Bamman, Booth) to accept. Unanimous. The minutes of the 19 January 2007 meeting were distributed via email and written approval of the majority of committee members was received to accept the minutes as presented.

2. Announcements
   - Applied technologies competency testing Lunch and Learn February 14
     - Alex Citurs will present information about the Tech Set test on February 14 in the PDR from Noon-1:00 pm.
   - Assessment testing broadcasts February 14
     - Immediately following this presentation the LAPC and the University Assessment Committee will host a live broadcast about the use of standardized assessment tools for University assessment. This will be presented in the PDR from 1:00 – 2:30 pm and rebroadcast that afternoon in Webb 110 from 4:00-5:30 pm.

Old Business

3. LAC Policies Senate Bill
   The LAC policies will be introduced at the University Senate on February 6 at 3:30 pm.

4. Course approvals
   a. Course Review

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<tr>
<th>COURSE</th>
<th>MOTION</th>
<th>MOTION MOVED, SECONDED</th>
<th>RESULT</th>
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<td>HPE 104</td>
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<td>THE 270</td>
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<td>BOOTH, COOK</td>
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<td>MUS 115</td>
<td>TABLE</td>
<td>WOLF, SINGH</td>
<td>UNANIMOUS</td>
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<tr>
<td>EES 364, NOW 202</td>
<td>APPROVE</td>
<td>JONES-BAMMAN, GELBURD</td>
<td>UNANIMOUS</td>
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</tbody>
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b. Health and Wellness
   Currently no health and wellness courses have been scheduled for fall 2007. This is of great concern as students are expected to complete this requirement within the first 30 credits. The incoming student registration materials will be mailed on March 1. There are a number of options available to the HPE department and the LAPC to address this problem. Members suggested that both Bob Horrocks, chair of the Health and Physical Education department, and Dean Patricia Kleine be invited to our next meeting to discuss this situation.
c. Process for review of resubmissions
Members would like resubmitted courses to be reviewed prior to the February 20 deadlines for CC and Senate approval. An additional meeting to review these courses will be set for Friday, 16 February, from 9:00 am – Noon. Faculty contacts whose courses were tabled or returned for resubmission will be requested to submit materials no later than February 14 for review at this meeting.

New Business

No new business was conducted.

Minutes respectfully submitted,

Maggie Martin, Chair