Liberal Arts Program Committee
Minutes
15 November 2006

Members Present: Chuck Booth, Sandy Brooks, Hope Cook, Richard Jones-Bamman, Gail Gelburd, Maggie Martin, Nanette Tummers, Bob Wolf

1. Review of minutes of 1 November 2006. Motion made (Cook, Booth) and approved.

Old Business

2. Announcements
   a. Meeting with the President December 6
   b. Meeting with Dr. Pachis and Implementation Team November 28, 9:00-11:00 am.
   c. First Year Program Committee report and announcement of approval of a director position

3. LAC Course Submission Process
   a. Faculty workshops
      Three faculty forums have been held to discuss course submissions to the LAC. Generally the discussions focused on the mechanics of course submission, brainstorming course proposals for Tier II, and discussing the needs of the first year students.
   b. Our process for approval
      Committee members discussed our approach for course approval. Bob Wolf described the process used by Curriculum Committee and members indicated a willingness to model the process on this. Email confirmation of course proposals received will be sent to the contact person by Cheryl LeBeau. Final notification of approval will come from the Curriculum Committee.

4. LAC Policies Senate Bill
   The Senate Executive Committee began review of the LAPC policies which we would like to submit as a Senate bill. Gail Gelburd answered questions and will present more information to the Executive Committee at its meeting on December 12.

5. Assessment and APRC
   Following discussion with the chair of the APRC it was determined that it would be difficult to propose that the LAC be appraised by the APRC. Including the LAC in the required assessment cycle is inconsistent with the APRC’s mission and raises questions about the assessment of similar academic programs, such as the First Year Program, which is not included within the APRC purview.

New Business

6. Consideration of course submissions for the LAC
   a. FRE 116 Tier I Historical Perspectives
      Motion made (Booth, Jones-Bamman) and approved to accept FRE 116.
   b. FRE/MCL/WST 231 Tier I Literature and Thought
      Motion made (Wolf, Tummers) and approved to accept FRE/MCL/WST 231.

Next Meeting: 29 November 2006

Minutes respectfully submitted,

Maggie Martin, Chair