Liberal Arts Program Committee
Minutes of the September 2, 2009 Meeting

Members Present: Chuck Booth, David Stoloff, Ann Higgonbotham, Janice Wilson, Meredith James

1. Minutes from 4 May, 2009 Approved (Higgonbotham/Stoloff; 3:0:2)
   18 May, 2009 Approved (Stoloff/Higgonbotham; 4:0:1)

2. Announcements, Reports and Correspondence
   a. Senate Executive Committee – no report; Chuck will attend meetings
   b. Curriculum Committee – no report;
   c. Academic Affairs – no report
   d. First Year Program Committee – no report
   e. Implementation Team – met on 8/20/09. Twenty-nine FY clusters are all filled; 300 FY students not in clusters will receive critical information by alternative means. Ten sections of LAP 130 are running this fall, all at, or near, capacity. Plans are underway to track students’ progress at CSU campuses under the Transfer Compact. A new system will provide students with automated email notification of openings in Tier I LAC courses for categories that still need to be fulfilled. Fall enrollments for full-time and part-time first-time students are near enrollment goals.

Old Business

3. Review of resubmitted course proposals:
   COM 250 / CSC 250 / EDU 250 – An LAC Course Substitution request from Education to allow this three-course combination be used by Education certification students to satisfy the LAC Tier II Applied Information Technology requirement was tabled pending Curriculum Committee approval of the two new courses, CSC 250 and COM 250 (Higgonbotham/Wilson; 4:1:0).

4. Strategic Plan Benchmarks 1.1 and 1.3. The Strategic Plan Report for the LAC was approved by the President on June 1, 2009, with the stipulation that an Alignment Committee be established to review the organization of the LAPC and FYPC. The approval of the Strategic Plan report included a four-year budget to implement the Plan’s recommendations; it is not known when the money will be available.

5. FLM 322 was given temporary approval for LAC Tier II Cultural Perspectives for Fall 2009 (approved by email on July 27, 2009).

6. Chuck was nominated to serve as LAPC Chair for Fall 2009 (1 vote cast for approval); he will receive 3 FLC for this work.

New Business

7. Chuck will assume the role of LAPC Secretary for Fall 2009.

8. David will continue to serve as LAPC representative to the FY Program Committee for AY 09-10.

9. ECO 479 has been submitted as an LAC Tier III course, but has not yet been reviewed. A request from the Economics Dept to allow an LAC student who will graduate in December to use ECO 479 to satisfy the LAC Tier III requirement was approved (Higgonbotham/James; 5:0:0).
10. Ann reported that a 4-credit HIS course submitted for Tier III has been held up by the Dean of Arts and Sciences pending the development of criteria for approving 4-credit courses by the Curriculum Committee.

11. Alex Citurs has developed a flyer that gives concise instructions to students on how to complete the Tech-Sett Technological Literacy assessment survey.