Members Present: Chuck Booth, Ann Higginbotham, Sandy Brooks, Gail Gelburd, Carol Williams

1. Review of minutes of 4/11/08 – accepted (Higginbotham; Gelburd)

2. Announcements, Reports and Correspondence
   a. Senate Executive Committee – no report
   b. Curriculum Committee – no report
   c. Academic Affairs – no report
   d. First Year Program Committee – no report
   e. Implementation Team – there is an issue regarding students taking the Colloquia; should a minimum number of credits be taken before attempting Colloquia, especially for transfer students?

Old Business
3. Review of resubmitted courses:
   BIO 200 – additional temporary approval for summer 2008, in addition to previous temporary approval for fall 2008 (Higginbotham; Williams)
   EES 205 – temporary and full approval (Higginbotham; Gelburd)
   CSC 305 – temporary approval for fall 2008 ONLY (Gelburd; Higginbotham)

   During the approval process, a discussion about the lack of Tier 2 natural science courses with labs came up. Chuck will discuss this problem with appropriate administrators. There was a suggestion to possibly offer 1 credit labs for Tier 1 science courses retroactively; also to offer the 1 credit lab in summer and winter sessions.

4. Community college transfer articulations – Carol reported on a meeting she attended with representatives from Three Rivers. Representatives of Three Rivers were concerned that some courses that will transfer in to our various LAC categories are not appropriate for the category. For example, it appears that their Intro to Music course would be coming in as equivalent to our Intro to Music History course but would not have the historical perspective and would not meet the goals of the historical perspectives LAC category. There was discussion about LAPC possibly meeting with representatives of some of our larger feeder community colleges about transfer articulation matters. They are developing Colloquia similar to ours; perhaps students could be “rewarded” somehow for taking this, since they will be waived from the course when they get here? The committee thought it laudable and useful for students to get an experience like this at the community college. Another issue discussed was who at ECSU assigns credit for various transferred courses? The process is unclear to the committee; Chuck will invite Kathleen Fabian to our next meeting to try to clarify this issue. Carol will also try to get more information on a document created at ECSU regarding articulated courses which the committee had not seen. It was also mentioned the ECSU representatives had previously met with Tunxis people – they are developing Tier 2 courses, and perhaps some faculty could work with them over the summer to review the courses and see if they fit our tiers and categories.

New Business (moved up on agenda)
7. Policy on double-counting of LAC courses – the policy on double counting of LAC and major/minor courses was discussed, and the draft memo prepared by Chuck was reviewed. The final version of the memo will be sent out to all faculty and administrative staff later today. It will be made clear that departments need to designate courses for double counting to the registrar ASAP.

   During the course of this discussion it became clear that limitations of the Banner system are negatively affecting a smooth implementation of the LAC. Some committee members felt strongly that the University needs to address this quickly – possibly with some re-programming of Banner or whatever it takes to make it work as we need it to. Chuck will contact appropriate administrators regarding this issue.

Old Business
5. LAC Tier III requirement – Discussion of the specific Tier 3 outcomes was productive. Some good models were proposed by history (Ann) and art (Gail). They will write these up and submit to Chuck. Other models will be solicited from
other departments (such as social work, etc.) A forum will be planned for the fall to brainstorm and share these ideas with faculty developing Tier 3 courses.

6. Other – Gail reported that the Critical Thinking ICE group has a final report on their assessment project. The committee asked for copies of the report. These may need to be distributed somehow in the fall; the ICE is planning a Lunch ‘n Learn for the fall to share their results. The ICE group requested more direction from the LAPC as they continue their committee work next semester.

Adjourned 10:45 a.m. (Higginbotham; Brooks)

Minutes respectfully submitted by Sandy Brooks, 4/18/08
Approved 4/25/08

Next meeting: Friday 4/25/08, 9-10:45 a.m. in Webb Hall 258