Members Present: Chuck Booth, Ann Higginbotham, Sandy Brooks, Richard Jones-Bamman, Delar Singh, Gail Gelburd, Carol Williams, David Belles

1. Review of minutes of 3/14/08 – accepted with minor corrections; (Singh, Jones-Bamman)

2. Announcements, Reports and Correspondence
   Chuck announced a reception for newly admitted students on 4/20; he will give a Powerpoint presentation on the LAC and FYP in conjunction with FYP staff.
   a. Senate Executive Committee – The Associate degree modifications for the LAC will be presented as a bill on 4/1/08 to Senate.
   b. Curriculum Committee – no report.
   c. Academic Affairs – The committee discussed the proposed Associate degree modifications. They also revisited the catalog language regarding courses that need to be completed within the first 30 credits vs. the first 24 credits. It became clear that only developmental courses (that means Math 098 on this campus) have to be completed within the first 24 credits to comply with the Board of Trustees decree. Therefore all the LAPC language regarding courses within the first 30 credits is OK; the website will be re-corrected to reflect this.
   d. First Year Program Committee - 20 clusters are ready for the fall. A sub-committee is devising a tool to assess the LAP 130 courses; it will especially look at 3 credit vs. 4 credit colloquia.
   e. Implementation Team – A number of challenges are being addressed by this group. For example, 708 out of 758 freshman in the LAC are currently enrolled in LAP 130. That leaves at least 50 + some transfer students who will need LAP 130 in the fall. The committee anticipates needing 8-10 sections for the summer and/or fall (2 are already scheduled for summer). HPE 104 implementation is also challenging – from 77-123 students have not taken it within the first 30 credits; there will probably not be enough seats to meet this need in the fall. New courses added to articulation agreements by the community colleges were also considered – will these need to come through the LAPC for approval to be sure they articulate to our curriculum well? It was suggested that perhaps a group of faculty could work on this issue, looking at the courses, over the summer.

Old Business
3. Forum on Applied Information Technology
   Chuck reported that 8 faculty and 5 LAPC committee members attended the forum with Joel Rosienne on 3/27/08. There was a good discussion about courses for this category, with many creative ideas. Several courses are in preparation. Some concerns expressed were about technical support for faculty developing courses (CIT? possibly student mentors?); availability of computer labs for class sessions; the possibility of team teaching and the load credit assigned to it; support from the Student Success Center; and issues of concepts vs. hands-on technology. The Honors Program suggested that courses might be piloted as Honors Colloquia with a small class size while in development. Chuck will summarize the discussion more fully for the committee.

4. Other old business - none

New Business
5. LAC Tier III requirement
   Before considering submissions for Tier III, the committee would like to further discuss the possibilities for courses in this Tier. The committee was asked to look at examples of similar courses from other liberal arts schools (use the links off the LAC website) before continuing discussion at our 4/11/08 meeting. A forum on Tier III courses should be offered before the end of April.

Adjourned 10:40 a.m. (Jones-Bamman; Gelburd)

Minutes respectfully submitted by Sandy Brooks, 3/31/08
Approved 4/11/08

Next meeting: Friday 4/11/08, 9-10:45 a.m. in Webb Hall 258