Liberal Arts Program Committee
Minutes of the Liberal Arts Program Committee
1 February 2008
Approved 2/8/08

Members Present: Chuck Booth, Ann Higginbotham, Nanette Tummers, Carol Williams, Bob Wolf, Sandy Brooks, David Belles

1. Review of minutes of 25 January 2008
Minutes of the LAPC meeting of 25 January 2008 were reviewed and accepted as presented (Williams; Higginbotham).

2. Announcements, Reports and Correspondence
   a. Senate Executive Committee – Bill 07/08 – 6 was presented, and will be introduced at Senate on 2/5/08
   b. Curriculum Committee – three geography courses went to CC erroneously; they need to come back to LAPC first as a re-submit
   c. Academic Affairs – no report
   d. First Year Program Committee - no report
   e. Implementation Team – no report
   f. Technology Task Force – no report
   g. Articulation with Tunxis CC – Carol will be meeting with Steven H. of Tunxis re: articulation
   h. Other – Carol has a proposal regarding the ECSU Associates degree and the LAC; this will be put on next week’s agenda for discussion.

Old Business

3. LAC Policies – Minor revisions to the policy document were explained; if approved by Senate, policies will take effect immediately.

4. Course Approvals
   • Major substitutions approved:
     o BIO 120 for Tier I Natural Sciences (Higginbotham; Belles) – 1 abstention
     o BIO 130 for Tier I Natural Sciences (Higginbotham; Belles) – 1 abstention
     o BIO 220 for Tier II Natural Sciences (Higginbotham; Belles) – 1 abstention
     o BIO 230 for Tier II Natural Sciences (Higginbotham; Belles) – 1 abstention
     o HPE 210 for Tier I Health & Wellness (Wolf, Higginbotham) – 1 abstention

   The course substitution form needs to be modified with a space to enter what category of the LAC the course is requested to substitute for, and also to ask how the course will meet the specific tier and category goals of the LAC for the category being substituted. Another issue for future discussion – how will substitutions for Tier II courses ensure that pre-requisites from Tier I are met? Ann can bring this up for discussion at an ADC meeting.

   • Resubmitted course proposals – table until further information received from Cheryl on status of various resubmitted courses. Copies of the most recent tracking log, and courses approved so far in the LAC would also be useful.

   • New course proposals:
     • Approved: BIO 200 pending submission of revised syllabus, for Tier I Natural Sciences (Higginbotham; Wolf)

Next week – look at new course in Tier III, ANT 337

5. LAC implementation
• Assessment – no report
• LAC Projections and implementation spring 2008 / Fall 2008 course planning – David will talk to Amy Coffey, Asst. Dean AS re: course enrollments for Spring 2008 – were there enough seats? Too many seats? Were any LAC courses canceled? Project seats needed for Fall 2008; advise departments on any trends that become obvious; look closely at having enough Tier II and 300 level courses for Fall 2008.

New Business

6. Other new business – Advising staff requested that LAC courses use the Banner abbreviations when listing the courses in the catalog and elsewhere (such as T1NS). The Committee does not feel this would serve the students or the curriculum well as it will obscure the nature of the categories and tiers. It was suggested that the Banner abbreviations should be hyperlinked to an explanation of that category, or that at least a glossary cross-referencing the Banner abbreviations and the LAC categories be made available to students.

Another issue brought up were various liberal arts-related initiatives in the strategic plan – how will they be implemented? How will they tie in with the LAC? Maggie as chair of Strategic Planning Implementation may be able to clarify.

Adjourned 10:15 a.m. (Tummers; Wolf).

Minutes respectfully submitted,

Sandy Brooks

Next meeting: Friday 2/8/08, 9-10:45 a.m. in Webb Hall 258