Present: Tao Chen, Julia DeLapp (Secretary), Sukeshini Grandhi (Co-Chair), Jennifer Huoppi, Margaret Letterman (Coordinator), Meredith Metcalf (Co-Chair), and David Vrooman.

Absent: Danny Sheridan (Student Representative)

Guests: Carmen Cid, Anne Dawson, Maline Werness-Rude

1. Minutes from November 11th, 2015, were approved.

2. ART FYP pilot proposal – Drs. Dawson and Werness-Rude discussed a proposal from the Art and Art History Department. The Department would pilot a First Year majors-ONLY section of ART 211*FYE, to be paired with ART 101, a 1-credit first year program skills course. Students taking this 5-credit cluster would be exempt from taking FYI 100 (ART 211 is a 4-credit course). Dr. Dawson indicated that the proposal has the support of the First Year Program Committee and department chairs. It was determined that approving the proposal would require amendments to the following policies stated in the Senate bills creating and amending the LAC:
   a. SB 06/07-6: “There can be no substitutions for the Liberal Arts Colloquium or the Tier III requirement.” (Liberal Arts Colloquium was renamed FYI 100 in SB 11/12-6.)
   b. SB 07/08-6: “Departments or programs may request from the LAPC a substitution of up to two LAC categories (up to 7 credits) not including the Liberal Arts Colloquium or Tier III, for each major or minor program.” (Art and Art History majors currently have the maximum 2 re-use and 2 substitutions allowed per the LAC policy.)
   c. SB: 11/12-6: “All first-time, first-year students must complete FYI 100 in their first semester at Eastern.”

The Art and Art History Department can achieve the goal of creating a cluster of courses in the registration process in the FPR as other departments have done. However, the only way to exempt students from taking FYI 100 without amending the Senate bills would be to request waivers for students enrolling in the pilot program in Fall 2016 to be exempt from FYI 100 (on a pilot basis only). Such waivers are approved by the Director of Advising.

3. HON 150 paperwork was officially submitted and will be approved and sent to Curriculum Committee.

4. WST 480 Waiver for Tier III – The two students who have already taken WST 480 are approved for a waiver to have it count for Tier 3 as there is currently no approved Tier 3 course for Women’s Studies majors. The LAPC notes that future students taking WST 480 will not be approved for waivers unless the independent study is altered such that students “reflect on the context of their independent inquiry” and “reflect on this work as an outcome of their liberal arts education.”
5. **ART 114 not approved for Tier II CE.**
   a. It is not clear from the current syllabus how the course achieves Tier 2 outcomes. Providing a brief description of key assessments (e.g., the oral presentation and creative journal) could help to clarify how the outcomes will be achieved.
   b. In evaluating the course outcomes and schedule on the course syllabus, some committee members felt that the course appeared to be more introductory in nature rather than applied. A course in Tier 2 must require students to expand and apply basic techniques and analyze the critical and aesthetic values of the medium obtained within the Tier 1. The LAPC recommends that either the course be submitted as a Tier 1 (Arts in Context) or the outcomes of the course be altered to fulfill the requirements of the Tier 2. The LAPC also notes that no 100-level courses are currently approved in Tier 2.
   c. The learning outcomes table is incomplete – the emphasis ranking has not been filled in on the second page of the table.

6. **Appeals for Continuing Studies** – June Dunn will continue to take care of Continuing Ed Tier 2 courses.

7. **LAPC Coordinator Updates and Website (Margaret)**
   a. The LAPC needs to thoroughly review the Senate bills creating and amending the LAC to evaluate progress on LAC implementation, particularly related to ethics and information technology requirements. LAPC will hold off on syllabi review until after further discussion.
   b. LAPC chairs will contact IT to request that the LAPC website be linked directly to an entry in the catalog identifying LAC courses. This will reduce errors and confusion on which courses are currently approved for the LAC.

8. **First Year Program Committee Update (David)** - Alternative models for FYI 100 will not be feasible for the 2016 – 2017 academic year. In the meantime select faculty will be approached and asked to take a look at the current FYI 100 model over intersession to see what curricular changes can be made for the next academic year. Additionally, a broad coalition is needed to revamp the First Year Program for Fall 2017.

9. **Adjourn** – The next meeting will be determined at the beginning of the Spring 2016 semester.