Present: Tao Chen, Julia DeLapp (Secretary), Sukeshini Grandhi (Co-Chair), Jennifer Huoppi, Margaret Letterman (Coordinator), Meredith Metcalf (Co-Chair), Danny Sheridan (Student Representative), and David Vrooman.

Guest: Brian Lashley

1. Brian Lashley – Statistics on LAC Courses  
   a. Brian provided statistics on the percentage of students who are taking LAC courses to meet major vs. LAC requirements. Committee members discussed the implications of the statistics and identified other data that might be needed to clearly understand trends.

2. LAC Waivers – A meeting is needed to develop clear policies about how student requests for waivers will be handled. LACP co-chairs will request a meeting to involve the Provost, Advising, and Continuing Studies.

3. Minutes from October 21st, 2015, were amended and approved.

4. Registrar Updates (Jennifer)  
   a. ECE 410: Senate approved as a Tier 3 course.

5. Modification of ANT/ART 336 – LAPC approves the change in enrollment from 25 to 24 for this Tier 2 LAC (Individuals and Societies) and the paperwork will be submitted to the Curriculum Committee. However, the LAPC Committee requires the course syllabus to align with the LAC objectives and the assessment of these objectives/outcomes must be indicated. This is required of all courses within the LAC.  
   a. LAPC website to be changed to list course as ART 336/ ANT 336 (currently incorrectly listed as ANT 303).

6. Modification of ANT/WST 355 – LAPC approves the change in enrollment from 25 to 24 for this Tier 2 LAC (Cultural Perspectives) and the paperwork will be submitted to the Curriculum Committee. However, the LAPC Committee requires the course syllabus to align with the LAC objectives and the assessment of these objectives/outcomes must be indicated. This is required of all courses within the LAC.

7. CRM 450 not approved. The syllabus does not contain enough detail to demonstrate how course assignments meet LAC Tier 3 requirements. Assignments listed in the course submission application are not described in the syllabus. Additionally, LAC Tier 3 student learning outcomes must appear on the syllabus, per instructions on the course submission form.

8. HON 150 not approved. Course syllabus does not provide sufficient evidence that student learning outcomes required for T1SS, T1LT, or T1AC will be met. Additionally, LAC student learning outcomes for the category and tier must appear on the syllabus, per
instructions on the course submission form. Further, it is unclear from the syllabus how elements from each 5-week segment will be integrated.

9. **Review of Syllabi** – Per feedback from the external evaluators as part of the Academic Program Review, the LAPC has begun reviewing current course syllabi to evaluate how well existing LAC courses continue to meet LAC outcomes. Committee members reviewed several syllabi and had a preliminary discussion on several courses.

10. **Adjourn** – next meeting will be Nov. 11th at 2:35 (Library, Room 147)