Liberal Arts Program Committee
Minutes
27 February 2006

Members Present: Chuck Booth, Hope Cook, Maggie Martin, David Pellegrini, Bill Salka, Delar Singh, Carol Williams, Bob Wolf

1. Review and acceptance, with minor revisions, of draft minutes of 6 February 2005 (Booth, Singh)

2. Announcements
   a. Andrew Utterback resignation and replacement
      Andrew is no longer able to represent the Academic Affairs Committee (AAC) on the LAPC. Bill Salka, Chair of the AAC, will replace him.

   b. University Catalog GER and LAC Sections
      Revisions to the 2006-2008 have been made. Minor edits to the existing GER text include the addition of all HPE courses. A new section on the Liberal Arts Program has been added.

      Eight liberal arts colloquia sections have been scheduled for and included in the fall 2006 registration booklet.

   c. Previous meetings
      i. Advisors, Registrar, Admissions and Continuing Education Meeting
         Members of the LAPC meet with representatives from ECSU administrative departments to discuss the transition to the new liberal arts core. Representatives urged the LAPC to consider the need to inform our partners in community technical colleges, especially our five transfer compact schools, and others about the courses in and policies related to the new curriculum as quickly as possible. They encouraged the committee to permit “grandfathering” of as many courses and policies as possible. The next meeting of the group will be March 29 from 2:00 – 3:30 in Wood 1000A.

      ii. Dean of the School of Education and Professional Studies
         Maggie met with Dean Pat Kleine regarding the LAP. They reviewed the requests for information from the department chairs and implementation plans. Dean Klein will assist in promoting the development of courses and managing the transition in her school.

Old Business

3. ICE Working Groups
   a. Reports of working groups
      i. Ethics
         Results of the faculty survey were encouraging and informative. The group is moving forward with ideas for curricular changes. Libby Scott will be hosting a teaching excellence seminar on April 20 on the integration of ethics in the curriculum. The session will be held in the Connecticut Room of Gelsi-Young from 12:30-1:30 p.m.

      ii. Critical Thinking
         The most recent meeting of the group was canceled due to inclement weather. The group continues to make progress on the definitions and curricular elements.

      iii. Information Literacy
         The group is reviewing documentation from Educational Testing Service to ascertain if the national test fits the standards that ECSU wants to set for information literacy. The working group discussed field testing the test with 100 students in fall 2006. The next meeting of the group will be March 6 at 1:30 p.m.

      iv. Communications
         The next working group meeting is Tuesday, February 28.
b. Liaison to Communications
   Andrew Utterback would like to continue as the liaison from the LAPC. The committee discussed the need for clear communications between the working groups and the committee as being central to the role of the liaison. Although this may be a challenge with a liaison not being a committee member, the LAPC recognized Andrew’s good working relationship with the Communications group and his expertise in this area. Bill Salka agreed to insure effective communication between Andrew and the LAPC and the committee agreed to continue with Andrew as liaison during the remainder of the academic year.

c. Next joint meeting of chairs and liaisons: March 6, 11:00 a.m.

4. Implementation plans
   a. Faculty survey
      The faculty survey has been distributed to department chairs and the full-time faculty. The deadline for submitting projected Tier I offerings in March 15.

   b. Liberal Arts Colloquia
      The First Year Program Committee has asked that the LAPC jointly plan a meeting for faculty who will host these colloquia before the end of the academic year.

5. Senate Bylaws Amendment
   a. Implementation
      The name change of the GEPC is effectively immediately. New members of the committee will be elected at the next Senate election in April.

6. New Policies and Procedures
   a. Approval forms and process
      John Toedt of the Curriculum Committee is contacting Brenda Whalen regarding linking Banner to new CC and LAPC forms.

   b. Policies
      The committee examined current GEPC policies and began discussion of transition policies, refinement of current policies, and development of new policies for LAPC curriculum.

New Business

7. Announcements
   a. Upcoming meetings
      i. SGA March 6, 2006 3:00 p.m. Laurel Winthrop Hall
      ii. Computer Science Faculty Wednesday, March 1, 2006, 3:00 p.m. Webb 258

Next meeting 6 March 2006

Minutes respectfully submitted,

Maggie Martin, Chair