General Education Program Committee
Minutes
17 October 2005

Members Present: Chuck Booth, Hope Cook, Richard Jones-Bamman, Maggie Martin, Andrew Utterback, Carol Williams, Bob Wolf, Carmen Cid (ex-officio)

1. Review and acceptance of draft minutes of 10 October 2005
   Minutes of the 10 October 2005 meeting were reviewed and approved with minor editing changes (Jones-Bamman, Wolf).

Old Business

2. Final review of GEPC Proposal
   The Committee reviewed the last draft of the general education proposal and made edits regarding format.

3. First Year Program Committee: Recommendations and policies regarding the Liberal Arts Colloquium
   The Committee discussed piloting the First Year Liberal Arts Colloquium (LAQ) in conjunction with the First Year Program Committee (FYPC). Anne Dawson, Chair of the FYPC, will meet with Dr. Pachis to discuss the pilots. The GEPC will request that the pilots run with 15 students and that faculty receive additional compensation for work in the planning, development and assessment of these courses.

   The Committee discussed the administration of the LAQ. The GEPC wishes to collaborate with the FYPC on the curriculum standards, mentoring approaches, course linkages and assessment for the LAQ. Members agreed that the administration of the LAQ, including the screening and vetting of courses, be the prerogative of the FYPC.

4. ICE Working Groups
   Each of the chairs and committee members for the Integrated Curricular Elements Working Groups have been contacted and information provided to the chairs regarding timelines and mandates.

5. Curriculum Committee submission
   When the final proposal is accepted by the GEPC the document will be officially submitted to the Curriculum Committee (CC). We will not submit the request for course approval for the LAQ at this time. Kathleen Fabian responded to the request for information about the prefix for the course. Although she preferred the course to be labeled FYP (first year program) she approved the use of LAP (liberal arts program) as the course prefix. Maggie will meet with the CC this week to provide an overview of our submission.

6. Colloquia development
   Members discussed the how the LAQ should be offered. There was consensus that if possible all LAQ for first time, full time, students be offered in the fall semester. There was some discussion about the relationship of other Tier I courses in relationship to the FYP, but no recommendations were made. Discussion ensued about alternatives, if resources to offer all LAQ in the fall semester were unavailable. Dean Cid suggested that we consider offering the LAQ to all undeclared students during the first semester, as they constitute approximately half of the incoming class. Declared students could begin with other Tier I courses and a course in their identified majors.

7. New Business
   No new business was conducted.

Minutes respectfully submitted,

Maggie Martin, Chair