General Education Program Committee  
Minutes  
9 June 2004

Present: Chuck Booth, Hope Cook, Margaret E. Martin, David Pellegrini, Delar Singh, Carol Williams, Robert Wolf, Nancy Salter (ex-officio)

1. Review and acceptance of draft minutes 2 June 2004
Tabled.

Old Business

2. GEPC Web page development
   Discussion: E-Forums
   Members discussed their roles in the e-forums. All GEPC members may comment in the e-forum and identify themselves. There is a diversity of opinion on the committee. It was suggested however that our comments should be stated as individual opinions and not representing the views of the committee. It was also suggested that overall, committee members be more neutral in their stance.

   Models text
   Information about a variety of general education models will be posted on the Web site. Delar will discuss the format for this section with Richard.

   Announcement review
   The committee reviewed a draft of the announcement for the Web page which will be sent to the University community. Editorial changes were suggested. Maggie will send out a revised copy for review.

3. Departmental Survey
   Departmental feedback
   Only four departments/programs have not responded to the request for information (Psychology, Business, HOE, and Math). Maggie will contact these department chairs and request information. Bob and David will analyze this data and post a report.

   Survey re capstone courses
   Carol reported on the survey of departmental chairs/liaisons regarding whether they use capstone courses in their majors. The majority of majors do use capstone courses and most fulfill the University writing intensive course requirement. The committee discussed the various uses of capstone courses in integrating the liberal arts with majors.

4. DVD Release
   The DVD of Monica Joslin, Massachusetts College of Liberal Arts, will be ready for distribution to departments next week.

5. Summer Planning
   Task forces
   Chuck has been contacted by some departmental liaisons and will plan some face-to-face discussions with representatives beginning in a few weeks.

6. Fall planning and timeline
   Carol reported that we have reserved the Betty Tipton Room for the period immediately following the first University meeting (11-2) for the fall semester (August 26). Additionally Carol has secured one slot for a Lunch and Learn presentation early in the fall semester. This may be the time we invite our consultant to speak.
New Business

7. **CT Department of Higher Education General Education Regulations**
   The committee reviewed the Department of Higher Education proposed regulations for general education. Many expressed concern about the specificity and concern about implementation and evaluation. Committee members requested a brief discussion with Dr. Pachis who will present Eastern’s response to the regulations.

8. **Data from Planning and Institutional Research**
   Data that will support our planning effort will be needed. Maggie and Carol agreed to meet with Bill Gammell to discuss our preliminary requests for data.

9. **Next meetings**
   The committee agreed to hold all meetings for the GEPC on Wednesdays, 10 a.m. – noon throughout the summer (June, July and August). The next meeting will be June 16 at 10:00 a.m.

Minutes respectfully submitted,

Margaret Martin