Warm-Up Question

*Where can a student find the CSU Student Code of Conduct?*
What’s new?

- No more Pave Systems (JA/CC)… Back to Filemaker!
- New approach to alcohol/drug enforcement
- Minor changes to Housing Contract… Take a look at them.
- Don’t forget the Good Samaritan Statement!
Judicial Statistics

2012-13 A.Y.
<table>
<thead>
<tr>
<th>Type</th>
<th>2012</th>
<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Res.</td>
<td>On</td>
</tr>
<tr>
<td>Hall</td>
<td>514</td>
<td>2</td>
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<tr>
<td>Alcohol</td>
<td>42</td>
<td>1</td>
</tr>
<tr>
<td>Drug Violations</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Weapons Violations*</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Total</td>
<td>556</td>
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## Judicial Data

<table>
<thead>
<tr>
<th></th>
<th>2011-12</th>
<th>2012-13</th>
<th>Change +/-</th>
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<tbody>
<tr>
<td>Individual Students</td>
<td></td>
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<tr>
<td>Total Resolved</td>
<td>977</td>
<td>771</td>
<td>-206</td>
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<tr>
<td>Alcohol</td>
<td>784</td>
<td>556</td>
<td>-228</td>
</tr>
<tr>
<td>Drug</td>
<td>59</td>
<td>45</td>
<td>-14</td>
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<tr>
<td>Violence (assault, weapons, vandalism)</td>
<td>48</td>
<td>27</td>
<td>-21</td>
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<tr>
<td>Other</td>
<td>141</td>
<td>103</td>
<td>-38</td>
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## Judicial Statistics

<table>
<thead>
<tr>
<th>Total Incidents</th>
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<tbody>
<tr>
<td>Fall</td>
<td>486</td>
</tr>
<tr>
<td>Spring</td>
<td>285</td>
</tr>
<tr>
<td>Total</td>
<td>771</td>
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<table>
<thead>
<tr>
<th>University Police Referrals</th>
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<tbody>
<tr>
<td>Academic Misconduct Referrals</td>
<td>27</td>
</tr>
<tr>
<td>Class (Individual students)</td>
<td>2012-13</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Freshman</td>
<td>412</td>
</tr>
<tr>
<td>Sophomore</td>
<td>181</td>
</tr>
<tr>
<td>Junior</td>
<td>106</td>
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<tr>
<td>Senior</td>
<td>40</td>
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<tr>
<td>Gender (Individual students)</td>
<td>2012-13</td>
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<tr>
<td>-----------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Male</td>
<td>500</td>
</tr>
<tr>
<td>Female</td>
<td>271</td>
</tr>
<tr>
<td>Residence Hall</td>
<td>2012-13</td>
</tr>
<tr>
<td>------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Best Western Hotel</td>
<td>5</td>
</tr>
<tr>
<td>Burnap</td>
<td>14</td>
</tr>
<tr>
<td>Burr</td>
<td>43</td>
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<tr>
<td>Crandall</td>
<td>17</td>
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<tr>
<td>Noble</td>
<td>48</td>
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<tr>
<td>Occum</td>
<td>81</td>
</tr>
<tr>
<td>Mead</td>
<td>173</td>
</tr>
<tr>
<td>Niejadlik</td>
<td>26</td>
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<tr>
<td>Winthrop</td>
<td>9</td>
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<tr>
<td>WSA High Rise</td>
<td>50</td>
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<tr>
<td>WSA Low Rise</td>
<td>114</td>
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<tr>
<td>Constitution</td>
<td>93</td>
</tr>
<tr>
<td>Nutmeg</td>
<td>30</td>
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<tr>
<td>Laurel</td>
<td>26</td>
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<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>729</strong></td>
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<tr>
<td>Sanctions</td>
<td>2012-13</td>
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<tr>
<td>----------------------------------------------------------------------------</td>
<td>---------</td>
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<tr>
<td>Persona Non Grata (PNG)</td>
<td>53</td>
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<tr>
<td>Residence Hall Separation</td>
<td>11</td>
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<tr>
<td>Suspension (including deferred) from ECSU</td>
<td>37</td>
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<tr>
<td>Disciplinary Probation</td>
<td>337</td>
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<tr>
<td>Parental Notification</td>
<td>71</td>
</tr>
<tr>
<td>Assessment (Wellness/Counseling/Online Alcohol Assessment)</td>
<td>126</td>
</tr>
<tr>
<td>Community Restitution</td>
<td>75</td>
</tr>
<tr>
<td>Other (reflection paper, program attendance, and other educational/creative sanctions)</td>
<td>199</td>
</tr>
</tbody>
</table>
What do YOU see?
Reminders!

- Be sure to file all incident reports immediately after the incident occurs.
- Be sure to complete a thorough, complete, and concise summary on the incident report page.
- **Spell check/grammar check!** Don’t rely on the Filemaker or MS Word spell/grammar checker.
  - Reports with spelling/grammatical errors will be sent back to the HD and RA for revision.
• Be sure to write in COMPLETE sentences... Be sure to spell all names CORRECTLY- (Police, HDs, Students, etc.)

• Continue to write in the 3rd person

• If needed, proceed to page 2, but be sure to put at the bottom of page 1, SEE PAGE 2

• Be sure to total the quantity of alcohol found at the end of the report
  • 22 cans of Busch Light (all full)
  • 1 handle of Dubra vodka (empty)
Reminder!

- Be sure to read and understand your RA procedure manual... Pay special attention to the Housing/Entry Search Protocol
- When in doubt, ask for clarification from your HD
**IR summaries**

- **Good summary:**
  Occum Hall RA Staff responded to excessive noise in Occum 208 and were allowed in the room by the residents. Alcohol (28 open, half empty cans) were found in the common room on the coffee table and behind a chair. All residents were cooperative.

- **Poor summary:**
  Alcohol incident in Noble 211.
• Don’t **look** for problems!
  • Trust me, they will find you!
  • You are there to BUILD community just as much as you are to enforce policy
  • Follow-up with all residents after documentation-have a conversation w/them a few days after incident

• Don’t take incidents/violations personally!
  • Residents are going to break policy/rules—it is YOUR job to enforce them and NOT to get emotionally involved or upset

• GIVE RESPECT TO GET RESPECT-No power-trips!
  • Be courteous and friendly with residents, even when confronting policy violations!
Non-Students

When collecting their information be sure to include in the report:
- FULL NAME
- ADDRESS
- DOB
- LICENSE NUMBER AND ISSUING STATE

Without it, not much I can do!
Formal Hearing Protocol:

- **What to expect?**
  - Most times an RA is asked to accompany an HD to the formal hearing—so most times, the RA won’t be alone
  - The student has a right to face their accuser(s)
  - The student has the right to refute or question any evidence brought up at the hearing
  - It is helpful to have the RA there to clarify events/timeline
  - The RA may be asked to “read the report for the record”
Helpful Hints:

- Arrive 5-10 minutes early, and you can re-read the incident report to refresh your memory

- Don’t worry/be nervous, I will protect you!

- Be honest, truthful and upfront... BEFORE THE HEARING

- If you made a mistake, let your HD know right away and in turn they will let me know

- Students have no problem throwing RAs under the bus when their housing or student status is on the line

- Once an incident report is submitted, we keep it on file for 5 years!

- It is important that all reports reflect what actually occurred and the correct sequence of events
We are NOT a court of law...

- Our disciplinary process is different than the criminal justice process

- If I can be convinced that the behavior more likely occurred than not (preponderance of evidence-51%) a student can be found responsible for the violation

- A court of law needs to satisfy “beyond a reasonable doubt” (much higher evidentiary standard)
DEMO TIME!

- Where's that policy AT?
  
  www.easternct.edu/judicialaffairs
QUESTION?

• How soon should an incident report be submitted in Filemaker?
NEW approach to Alcohol & Drug enforcement
Eastern will use an all-encompassing enforcement approach with regard to students using or possessing alcohol or illegal drugs on campus…

*University Police will respond to the violation location with the housing staff.

*University Police will issue infractions (tickets) to students found in possession of alcohol underage and/or providing alcohol to minors.

*University Police will also issue infractions for students in possession and/or using drugs (including marijuana)
Providing alcohol to minors-
The penalty for allowing or failing to stop underage drinking has also been increased.

Under the new law, even the first offense could result in a person being incarcerated for up to one year and assessed a fine of up to $2,000.
(b) Any minor who possesses any alcoholic liquor (1) on any public street or highway, or (2) in any other public or private location, shall, for a first offense, have committed an infraction and for any subsequent offense, be fined not less than $200 or more than $500.
License Suspension (CGS 14-111e)

150-day suspension or delay of issuance of operator's license for misuse of a license to procure liquor or possession of liquor by minor on public street or highway or other public or private location. (FAKE ID)

60-day suspension for any minor who possesses any alcoholic liquor on any public street or highway

30-day suspension for any minor who possesses alcohol in any other public or private location
Possession of Marijuana (State of Connecticut)

**University Police Action:**

1\textsuperscript{st} time offense: Less than $\frac{1}{2}$ ounce is $136$ fine plus court fees.

2\textsuperscript{nd} and subsequent offenses: $250$ fine plus court fees.
First-ever Collaborative effort between Eastern Connecticut State University and the Windham community to prevent student alcohol abuse.

We bring Eastern faculty, staff and students together with local officials, liquor license holders and residents to curb underage and high risk student drinking.

We build accountability and engagement to effect long-lasting change in students’ drinking behaviors and, ultimately, improve the community’s quality of life.

Visit our website, welikeclip.com
FACEBOOK

• As always, we will not seek out incriminating information or patrol Facebook (we have better things to do in Judicial!)

• BUT-Keep in mind that if something is brought to our attention by a faculty, staff, or student, it is our obligation to investigate it further

• Remind your residents to POST WISELY!
Copyright & File Sharing Policies
Illegal Downloading

- There are regulations regarding the distribution of copyrighted materials such as songs, games and videos through uploads and downloads over computer networks.

- Focused on combating the unauthorized, illegal distribution of copyrighted materials via Peer-to-Peer file sharing networks.

http://its.easternct.edu/policies/copyright.htm
Keep in mind...

- Significant penalties associated with copyright violations
- Statutory fines within a range of $750.00 - $150,000.00 per infringement
- Possible University sanctions: Warning to Expulsion (loss of computer privileges)
- You are not anonymous on the network at Eastern (or at home).
Prohibited Conduct #22

- **Unauthorized use** of University computers and/or peripheral systems and networks, unauthorized access to University computer programs or files, unauthorized alteration, transfer or duplication of University computer programs or files, deliberate disruption of the operation of University computer systems and networks, **unauthorized peer-to-peer file sharing of copyrighted material**, including, but not limited to, copyrighted **music, movies, and software**, and violation of the Connecticut State University System Policy Statement on Student Use of University Computer Systems and Networks and/or any applicable University computer use policy.
Tampering with Fire Safety Equipment

- If you encounter this, call the Police immediately for assistance.
- This is a state and federal crime-punishable by fine and/or imprisonment.
- The University Police will more than likely arrest the student or issue a court summons.
- Judicial takes this offense in particular VERY seriously-as the accused is putting other people in DANGER.
- Be sure to file and Incident Report immediately.
Off-campus conduct

- We can adjudicate on-campus for off-campus behavior

- Any student arrested with meet with Dean Diaz or myself next business day

- WPD will be taking a strict approach to enforcement of all laws and ordinances this year (no warnings-just arrests)

- Meet and Greet, Ride a longs, BBQ will all be utilized this year proactively
What YOU can do as RAs

- Encourage your residents to act responsibly both on and off campus—especially when walking on the streets late at night.

- *Remember that residents of Willimantic have kids, full-time jobs, and have the right to peace and quiet.*

- Let residents know that there will be NO tolerance for acts of vandalism, public urination, violations of the social host law, and noise ordinance.
FERPA and YOU as an RA

- Who knows what FERPA stands for?
• Federal Educational Rights and Privacy Act of 1974

• Also known as the Buckley Amendment
FERPA Says...

- That student records are private

- That we can only release CERTAIN information without a student’s consent (Directory Information)

- Students can opt out of Directory Information

- That we can be FINED and LOSE FEDERAL funding if the University breaks this law
Directory information at ECSU

- Student’s name
- Address
- Dates of attendance
- Date of graduation and degree
What this means for you?

- **DO NOT** release any information to anyone without checking with your Hall Director first!
  - This includes, but is not limited to: Names, addresses, email addresses, room numbers, cell phone numbers, photos, etc.)

- *Failure to comply with this policy may place your RA position in jeopardy*
Keep in mind...

- You have access to a great deal of confidential information as an RA

- You are not to discuss anything about judicial incidents with anyone other than the HD or DJA
  - When in doubt, keep it confidential!

- Misuse of this information will result in disciplinary action
Academic Misconduct Policy
Academic Misconduct—on the RISE!

- 27 cases this past year
"I like the writing in that paper. I only wish more of it had been yours."
Why do we have it?

- Created to provide a mechanism for dealing with cases of academic misconduct involving plagiarism and/or academic cheating of any kind

- To ensure academic integrity in the classroom
The policy says...

- Students may not engage in any form of academic misconduct, and are responsible for learning how to present the ideas of others in their own words, and avoid all other forms of academic misconduct.

Saying “BUT I DIDN’T KNOW!” or “IT WAS A MISTAKE” WON’T EXEMPT YOU FROM GETTING IN TROUBLE
The Committee

- 1 Administrator
- 1 Student: (from SGA)
- 3 Faculty members
- Director of Judicial Affairs: Facilitator

- They officially decide whether or not the misconduct occurred
On the web

- Academic Misconduct Home Page:
  - http://www.easternct.edu/judicialaffairs/academicmisconduct/
  - *Informative web site
  - *Details the Academic Misconduct process at Eastern
  - *Details faculty actions to file a misconduct report
  - *States definitions of Academic Misconduct
  - *Overviews appeal process/grounds
Example of misconduct

- Copying from another person’s paper
- Receiving unauthorized assistance in taking tests
- Knowingly allowing someone to copy of a test
- Using a substitute to take a test
- Improper behavior (working with a partner, etc)
- Submission of the same/similar work
- Copying sentences, phrases, tables, etc, w/o citing
- Buying papers offline written by a 3rd party
- Not using quotations, proper citing techniques, etc
Typical Sanctions:

1. Assigning a grade of “F” for the course.
2. Assigning a grade of “F” for the material being evaluated.
3. Assigning a reduced grade for the material being evaluated.
4. Assigning additional course work.

The purpose of imposing sanctions for violations of the Academic Misconduct Policy is to uphold the academic integrity of our campus community, but also to provide an opportunity to use appropriate sanctions as a means of educating students and fostering their academic development.
Technology

• Eastern subscribes to “SafeAssign”
  • Similar to “TurnItIn.com”

• Compares submitted paper/assignment to local, national, and global databases of papers

• Also compares submitted paper/assignment to bank of Eastern paper/assignments
Resources

- Eastern’s library
  - *Academic Integrity workshops/websites/step by step guides
  - *Eastern Bookstore: Reference books, etc.

- Professor/instructor
  - *Ask them questions, for clarification as needed

- Reputable websites on academic integrity (Purdue)
  - http://owl.english.purdue.edu/owl/resource/557/01/
  - *www.Plagiarism.org

- Be careful: Easybib.com does not always cite correctly
Questions?