Basics

• What person should incident reports be written in?
• What are some important things to get from residents?
• What are some important things you need to include in a report?
Important Things To Include

- Time
- Date
- RA that confronted
- Resident’s behavior
- Any thing they may have said to you
- Any HD on duty or police that were there
- As much information as possible
Important Information To Get

- Student ID #’s
- Guests Information
- # of alcohol containers
- What kind of alcohol is it
- Who answered the door
- Where the residents were located
- Any residents/ guests that are not be cooperative
Specific Incidents

• Sexual Assault
  ▫ Resident or anyone involved is never named in the report. EX: Resident X came to RA....

• Roommate Conflicts
  ▫ Should be documented in order to have something in case things get worse

• Suicidal Thoughts or Gestures
  ▫ Resident should be named in the report.
Questions?
Time To Practice!
Scenario #1

On May 5, Cinco De Mayo, the residents of Low Rise 215 decided to invite a few friends over to celebrate Cinco De Mayo and Kim Kardashian’s birth to her baby North. It was a sunny about 75 degrees but there were some clouds in the sky as well. Kim and her roommate, Amanda Bynes, told their boyfriends, Kayne and Denzel about it. Kayne and Denzel live in Noble G49. Kayne and Denzel told their roommates, Johnny Depp and Ricky Martin. Johnny Depp then told his friends from his home in Trumbull, CT, former Eastern student Dwayne Johnson and three friends, John Mayer from Quinnipiac University, Dane Cook from Southern CT State and Pamela Anderson who attends Boston University. At about 1:15 am, you go on a round and hear loud noise coming from LR 215. You also smell an odor of marijuana in the area of LR 215. As you approach the door to 215, the door opens and a group of people walk out. They see you coming down the hallway and quickly turn and go the other way, walking fast. You believe you recognize at least one of the students as Amanda Bynes. When you ask them to stop, Amanda turns, laughs and says “Fuck you, you loser – RA’s suck.” The group all laughs and runs around the corner of the building. When you go back to Room 215, the door is closed and you no longer hear any noise. You knock on the door but there is no response. You call the police and the hall director on duty, and while you are waiting you bang on the door loudly and identify yourself as an RA, and yell out that they’d better open up. Eventually the door opens and a person opens the door. When you ask to come in, they say they don’t live there and can’t give permission for you to enter. You recognize this person as Kayne because he is in your psych class. You see multiple cans and bottles of Keystone Light beer, Miller Light beer, a handle of Dubra Vodka, Hypnotic and red cups on the table in the common area. You tell Kayne that you see alcohol and have reason to believe that a violation of policy has occurred and you are coming in. You ask Denzel to get all of the people who are in the apartment and Kim Kardashian comes out of her room claiming that she had been asleep. When the hall director arrives, you all go to the other bedrooms and find multiple people in each of the bedrooms, with some hiding in the shower, in the closet and under the bed. More cups and cans are found in the bedrooms. As you are collecting IDs, some of those present say they don’t have Eastern IDs because they don’t go to school here and don’t have any other ID. The non-students say they are students at the institutions listed above but refuse to provide identification. The non-students say “Eastern blows– we don’t have all these fucking rules at my school. Why do you have to be such a dickhead– can’t you just let it go? What’s your problem? Get a real job and a real life.” Kim tells them to shut up but it doesn’t help.