As efforts are made to maintain a safe and orderly environment within the residence halls, the University Police have committed to stepping up their enforcement of State of Connecticut drug and alcohol statutes. Specifically as it pertains to minors in possession of alcohol (persons under 21) and providing alcohol to minors (persons 21 and older), the University Police will issue infractions/tickets to students and individuals who are evidenced as being in violation of Connecticut alcohol and drug statutes.

From a Housing & Residential Life perspective, the following procedures will be followed:

1. When confronting an alcohol incident in the residence halls, Resident Assistants will look for the following conditions:
   - Alcohol cans, bottles, or substances that are in plain sight.
   - Alcohol cans and bottles MUST still have liquid/beverage in them.
   - Empty alcohol cans and bottles that are solely in trash cans do not warrant a call to the police.

2. Once it is determined that conditions exist for the University Police to be called, contact the University Police by calling the police dispatcher at 860-465-5310.

3. The police dispatcher will take the Resident Assistant’s name and contact number in the event a return call needs to be made to inform the Resident Assistant that the Police are tied up and won’t be able to respond.

4. After contacting the police, Resident Assistants should then contact the Hall Director on-call for the building.

5. While waiting for the police and Hall Director to report to the scene, the Resident Assistant(s) should proceed with the process of documenting the situation by collecting identification from all individuals in the room and/or apartment. Resident Assistants should note who may have been in bedrooms or who may not have been in the vicinity of the alcohol to include in the incident report.

6. While waiting for the police, Resident Assistants should NOT touch alcohol paraphernalia and should advise students to NOT touch alcohol paraphernalia as well.

7. If individuals involved in the incident become disrespectful or belligerent during the documentation process, this should be noted in the incident report.

8. If dispatcher calls Resident Assistant back to inform him/her that police are unable to respond, Resident Assistant should proceed with handling the situation by counting the number of alcohol cans and bottles and having students to dump contents into sink.
9. If individuals attempt to leave the scene prior to the police arrival, they should be advised that it is in their best interest to wait, but, staff should not attempt to put themselves in harm’s warm by trying to stop them. Once the incident is completed, the RA or HD can check Filemaker and the sign-in logs to see if they are able to ascertain who left the room.

10. If police are able to respond to the scene, Resident Assistant will hand over the IDS to the responding officer and will also point out location of the alcohol paraphernalia.

11. The police will make a determination regarding if there is enough evidence to issue an infraction and will issue such as needed.

12. Regardless of whether an infraction is issued to individuals in the room, an incident report that includes everyone’s name must still be submitted.

13. Once the police have concluded their handling of the situation, they will advise Housing staff of when it is okay to dispose of the alcohol. Staff and students should not dispose of the alcohol until advised to do so.

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**DRUG POLICY ENFORCEMENT**

Our illegal drug enforcement protocol remains unchanged. Anytime it is suspected that illegal drugs are being consumed or present in any of the residence halls, the University Police as well as the Hall Director on-call for the area should be called immediately and they will assist with locating the source of the suspicion. This should be done before a Resident Assistant enters and/or confront a room for the suspicion.

If a Resident Assistant is already in a room or apartment and discovers there may be drug use or possession, the University Police and Hall Director on call should be contacted immediately after the discovery.