University Programs
Summer Diversity Internship 2016

Purpose
The Summer Diversity Internship at the Wadsworth Atheneum provides one undergraduate student with in-depth training in a world-class art collection under the mentorship of seasoned museum professionals. The purpose of the internship is to broaden opportunities for those underrepresented in the museum field.

Eligibility
The Summer Diversity Internship is open to currently enrolled undergraduate juniors and seniors from diverse backgrounds. Recognizing that diversity is multi-faceted, applicants are asked to submit an essay addressing how their unique experiences contribute to diversity in the museum field (see Application Guidelines). Non-art history majors with an interest in art, history, museums, non-profits, or community engagement are encouraged to apply. Additional requirements are listed under each Placement description.

Internship Placements
Applicants have a choice of placement in one of two museum positions and must indicate a selection in their Statement of Interest (see Application Guidelines).

Education Intern
The Education Intern will work with the Director of Education and the School and Teacher Programs Specialist on developing educational content for an upcoming exhibition focused on Kitagawa Utamaro’s Cherry Blossoms at Yoshiwara. The most important Asian work in the museum’s collection, the painting is part of the Snow, Moon, and Flowers series, the artist’s largest work. The Intern’s duties will include developing content for an interactive education space related to the special exhibition, associated public programming, and interpretive materials for families and teachers.

The Education Intern will also support general program development and implementation throughout the summer with a special concentration on university and family audiences.

Qualifications: The successful candidate will demonstrate an interest in one or more of the following: art, art history, Japanese culture, the role of museums in the community, and audience engagement. Excellent writing, research and creative thinking skills will be required. This Internship is not limited to art history majors.

Development Gala Intern
Working closely with the Development Events Manager of the Wadsworth Atheneum Museum of Art, the Development Gala Intern will assist with Splendor IX, the museum’s premier annual fundraiser. The Splendor Gala will be held on October 1, 2016 at the Connecticut Convention Center in Hartford. The Wadsworth Atheneum’s signature event raises more than $200,000 in unrestricted operating dollars for the museum, and introduces potential new members and donors. The evening includes a silent auction and live art auction.

The Gala Intern will aid in the daily updating and tracking of Gala fundraising efforts and solicitations. She/he will maintain precise and accurate documentation on corporate and individual level sponsors, auction item donations, guest lists, catering requests and other duties as assigned. The Gala Intern will assist in the research and writing of auction item descriptions, in the design and editing of the gala program book and liaising with the graphic designer.

Qualifications: The successful candidate should possess acute attention to detail, excellent communication skills, a positive, professional demeanor, and the ability to maintain optimism under pressure. Candidates should also be proficient using Microsoft Word and Excel. Interest in research a plus.

The Summer Diversity Internship is generously supported by Connecticut Natural Gas
**Dates and Compensation**

8 weeks between May–August 2016. Exact start and end dates are flexible.

Full time: five days, thirty-five hours/week with some weekend and evening work as assigned

The selected candidate will receive a stipend of $3,200. Housing arrangements must be managed by the selected intern. Academic credit offered upon request.

**Application Guidelines**

To apply, candidates must submit the following materials:

1. **Resume**: Please submit a current resume or CV confirming the eligibility requirements and listing relevant professional experience and academic coursework.
2. **Statement of Interest**: State your placement preference and in 250 words or less, describe your reasons and qualifications for this placement, and how this internship will assist you in achieving your career goals.
3. **Statement of Diversity**: In 500 words or less, please describe how your background and experiences would contribute to diversity in the museum field.
4. **Writing sample**: three to five pages in length
5. **Official academic transcript(s)**
6. **Two letters of recommendation**

Please send all materials except for official academic transcripts to Intern@WadsworthAtheneum.org with the subject line: Summer Diversity Internship. **The deadline for all submission materials is Monday, May 2nd, 2016.** No late submissions will be accepted.

Official Academic Transcripts can be sent to:

Internship Coordinator
Wadsworth Atheneum Museum of Art
600 Main Street
Hartford, CT 06103

Questions can be directed to (860) 838-4170 or Intern@WadsworthAtheneum.org.