

Eastern Connecticut State University
Graduate Division
Graduate Research Assistantship Application (GRA)

The Graduate Division announces the Graduate Assistantship Research competition for **full-time** matriculated graduate students for the next academic year. The application deadline is **April 21 at 4:00 PM EST**.

Eligibility

The Graduate Research Assistantship is a non-need based award administered through the Graduate Division and is contingent upon: (1) acceptance to a graduate program and (2) the achievement of a minimum 3.0 grade point average for all undergraduate coursework and 3.50 grade point average for all graduate coursework (if applicable).

Students must be enrolled full-time during the year of the award if they are in a Master's Program if not in the thesis stage, or taking the required credits for completing the Master's thesis. Students cannot hold other University supported positions while holding the GRA. Students must maintain a minimum GPA of 3.5.

Please note that awards are contingent upon availability of funds.

Required Activities

The GRA supports an awardee's participation in research-based responsibilities (under the guidance of a member of the Graduate faculty). As such, each awardee will be required to perform the activities outlined in his/her research proposal.

Application Process and Filing Deadline

The following documents must be submitted to the Graduate Division, Webb Hall 160, 83 Windham Street, Willimantic, CT 06226, on or before 4:00 PM EST on April 21.

1. GRA Application and Certification Statement (Form 1)
2. Faculty Mentor Recommendation (Form 2) (Submitted directly to the Graduate Division by the faculty mentor)
3. Applicant's Personal Statement of Interest
4. Transcript(s) from all colleges/universities where 12 or more credits have been completed
5. GRE or GMAT scores
7. CV/Resume
8. One professional letter of reference

Applications lacking any of the required documents will not be considered by the Review Committee.

Eastern Connecticut State University
Graduate Division
Faculty Mentor Recommendation (FORM 2)

Instructions:

The applicant will give this form to his/her faculty mentor to complete. The faculty mentor will submit this form and his/her letter of recommendation directly to the Graduate Division.

Applicant's Printed Name: _____

The faculty mentor must provide a letter of recommendation. Each of the following four items must be addressed in order under the appropriate side heading (e.g., evaluation plan), within five typed (single-sided) pages using a minimum 11-point Times Roman font, double spaced.

- (1) Qualifications of the applicant, including academic performance
- (2) Evidence of applicant's ability to conduct research in a timely fashion
- (3) Applicant's proposed research activities

In consultation with the applicant, provide the 1) research problem; 2) research design (methodology and IRB and/or IACUC clearances, if applicable); 3) research resources (e.g. laboratory access, equipment, libraries); 4) expected outcomes; and 5) plan to disseminate research results.

- (4) Evaluation plan to assess student's achievements

Please attach your letter of recommendation to this form and submit it to the Graduate Division, Eastern Connecticut State University, Webb Hall 160, 83 Windham Street, Willimantic, Connecticut 06226.

I, (Advisor's Name) _____, agree to serve as research advisor to the applicant named above. I agree to mentor the student in scholarly research of a quality that can be submitted to a refereed scholarly journal, to a refereed scholarly conference, or to a refereed creative activity appropriate to the professional discipline.

Applicant's Signature: _____ Date: _____

Mentor's Signature: _____ Date: _____

Curriculum Vitae Instructions

You must submit a current curriculum vitae (CV) in this application packet. The CV should include the information listed below. Other information such as Volunteer Experience, Foreign Language, and Information Technology skills may also be included in the CV.

Education

List all post-secondary institutions attended in chronological order starting with the most recent. For each program, enter the beginning and end dates in the appropriate column. Cite the degrees obtained. If a degree was not conferred, enter a hyphen. Cite the cumulative GPA using two decimal points. GPAs must be cited in a manner that is consistent with the figures that appear on the attached transcripts.

For example:

Institutions attended Dates Degree(s) Number Cum. received of credits GPA

- 1. State University of New York 2000-2004 B.A. 90 3.60*
- 2. Central Connecticut State University 2003-2004 - 12 3.45*
- 3. University of South Florida 1995-1998 - 20 4.00*

Work Experience

List all employers and job titles in chronological order starting with the most recent. For each job, enter the beginning and end dates.

Academic Honors, Awards, Publications, Exhibitions, Performances, etc.

List titles of any awards received during the course of your academic career. Include the dates and the awarding institution or agency. Please use a separate sheet if additional space is required. Do not include any other supporting materials, *e.g.*, copies of articles, photographs of awards, etc.