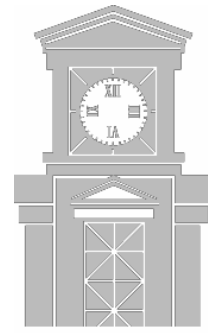


Request to Mail Paycheck

Eastern Connecticut State University



Student workers should complete this form if they will not be on campus to pick up paycheck.

Name: _____

(Print Neatly: Last, First, Middle)

***Address** (mandatory)

Please print the address the check should be mailed to.

Dates: Please check dates you want your paycheck mailed:

- December 16, 2011
- December 30, 2011
- January 13, 2012

Signature: _____

Please forward signed form to:

Payroll Office
Gelsi & Young, Room 325