Seeing Your Advisor and Registering

Office of Student Transition Services
What Do You Need to Know?

• How to Obtain your Registration Access Code
• Which major and LAC courses would be appropriate to take next semester
• Important dates for advising and registration
• Whether or not you have registration holds
How to Obtain Your Registration Code

• You MUST obtain your access code by meeting with your faculty advisor.
  • If you are majoring in Sport and Leisure Management or Physical Education, you will likely attend a group advising session

• To set up a meeting:
  • Find your advisor information in eWeb
  • Find your faculty advisor’s contact information on their department’s web site
Identifying your advisor

1. Log in to eWeb

Click on the eWeb Online link.
Identifying your advisor

2. In the main menu, go to Student Services and click on Registration. Check your Registration Status to find information about your advisor as well as other important information regarding registration.

By clicking here you will find out who your advisor is and other important information about registration.
Identifying your advisor

3. Go back to Student Services and click on Student Records. Under Student Records it will read View Student Information and Primary Advisor. Click here, after clicking "Submit Term", it will tell you who your advisor is.
Identifying your advisor

Other ways to get your information.

- You can call, email or stop by the Advising Center to get help with learning how to find your advisor information.

- Phone: 465-4526, Monday through Thursday from 9am-7pm, Fridays from 9am-5pm.

- The Advising Center is located on the lower level of the Library; send emails to advise@easternct.edu
Finding Faculty Advisor Office Hours

From the Eastern Homepage, click on “ACADEMICS”
Finding Faculty Advisor Office Hours

Choose your major. If you are unsure of which department to choose, search your advisor’s name in the A-Z index.
Finding Faculty Advisor Office Hours

Find your faculty advisor’s name and corresponding contact information. Pay attention to where their office is located, as well as the specific days/times that they will be in their office.
What to have for your meeting with your faculty advisor

- A list of LAC categories you that would be appropriate for the spring. You can find a list of unmet LAC requirements in your degree evaluation, which you learned how to use earlier this semester.

- You should also check if your department has a recommended “Course Sequence” under Areas of Study.
ADVISING TIP

- Everyone should have a completed Eastern in 4 plan to refer to. If not, please contact the Advising Center at 860-465-4526

- Make sure to bring a copy to your meeting with your faculty advisor!
Important Dates for Registration

• FRESHMAN ADVISEMENT WEEK:
  • November 2nd - 6th
  • You should meet with your advisor by this time. Please note that if you are majoring in a department that does group advising sessions for codes (Sport and Leisure Management, Physical Education), this is most likely when your sessions will be

• REGISTRATION OPENS!!
  • Monday, November 9th at 7am. Be ready by making sure you have your code and that you don’t have any holds!
HOLDS!

- The two most common types of holds for Freshmen are BURSAR (financial) holds or HEALTH SERVICES holds.

- You may need health documents or documentation of a physical exam sent to Health Services.

- If you are receiving Financial Aid and you have a Bursar hold, you should check your Financial Aid status as well as checking your balance with the Bursar.
Thanks