Financial Aid Office
2017-2018 Special Circumstance Appeal Request
and Letter of Circumstance

PURPOSE
If your financial situation has changed significantly from the information you provided on the FAFSA, and the situation falls into one of the categories listed below, you may be eligible to have your financial aid package reevaluated.

INSTRUCTIONS
Please complete this form and submit it to the Financial Aid Office. When filling out this form, please be sure to complete all sections and to outline your circumstances.

After the form is submitted, please check your university email account for additional instructions and/or documentation requests from our office.

Response time will vary based on our volume of appeals at the time your request is received.

DEADLINES
Appeals are accepted after an initial award is made. Circumstances must occur between July 1, 2016 and June 30, 2017 for consideration during the 2017-2018 academic year.

NOTE: Students should expect to start the school year with the original financial aid award they receive for that academic year. For additional options for paying the bill by the due date, please refer to http://www.easternct.edu/fiscalaffairs/bursar/.

A. Student Information

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<td>Address:</td>
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B. Reason for Appeal

- ☐ Layoff/Termination/Reduced Hours or Wages
- ☐ Loss of Alimony/Child Support/Social Security/Unemployment
- ☐ Medical/Dental Expenses
- ☐ Divorce/Separation/Death of Parent or Spouse

C. Attached Explanation of Special Circumstance

Please include a signed explanation of your request, a timeline of the situation described, and figures where appropriate. Include this page with your explanation.