



EASTERN CONNECTICUT STATE UNIVERSITY

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Office of Financial Aid 2016- 2017 Special Circumstance Appeal Request and Letter of Circumstance

PURPOSE

If your financial situation has changed significantly from the information you provided on the FAFSA, and the situation falls into one of the categories listed below, you may be eligible to have your financial aid package reevaluated.

INSTRUCTIONS

Please complete this form and submit it to the Office of Financial Aid. When filling out this form, please be sure to complete all sections, and to outline your circumstances.

After the form is submitted, please check your university email account for additional instructions and/or documentation requests from our office.

Response time will vary based on our volume of appeals at the time your request is received, but you can expect a response within two to three weeks.

DEADLINES

Appeals are accepted after an initial award is made. Circumstances which occur after June 30, 2016 are not eligible for consideration during the 2016-2017 academic year.

NOTE: Students should expect to start the school year with the original financial aid award they receive for that academic year. For additional options for paying the bill by the due date, please refer to <http://www1.easternct.edu/fiscalaffairs/bursar/>.

A. Student Information

Name:	Eastern ID:
Address:	
Telephone Number:	
Email Address:	

B. Reason for Appeal

- Layoff/Termination/Reduced Hours or Wages
- Loss of Alimony/Child Support/Social Security/Unemployment
- Medical/Dental Expenses
- Divorce/Separation/Death of Parent or Spouse

C. Attached Explanation of Special Circumstance

Please include a signed explanation of your request, a timeline of the situation described, and figures where appropriate. Include this page with your explanation.