Eastern Connecticut State University
Education Unit
CARE (Committee for Admission and Retention in Education)
Plan of Action for Readmission

For Candidates who have a GPA below 2.70\(^1\) (3.00 Graduate) or have received a grade of “C-” or below in an education OR liberal arts (LAC) course required for certification.

CARE Policies and Procedures state:

A. Undergraduate candidates will be dismissed by CARE if the candidate’s-Semester or Overall GPA falls below 2.70 or if the candidate receives a “C-” or below in an education course. Candidate will be restored to “student” status and, thus, no longer be enrolled as a teacher candidate.

B. Graduate candidates will be dismissed by CARE if a candidate’s-Semester or Overall GPA falls below 3.00 or if the candidate receives a “C-” or below in an education course. Candidate will be restored to “student” status and, thus, no longer be enrolled as a teacher candidate.

Guidelines for Being Readmitted:

1. GPA below 2.70 (UG) or 3.00 (Grad): Students must complete the following within one year of being dismissed:
   • Meet with his/her education program advisor or Department Chair to create a Readmission Plan which addresses the low GPA [Readmission Plans may include, but are not limited to, plans to retake the course(s) for which a “C-“or below was earned, plans to complete courses for which grades of “Incomplete” were earned, and/or plans to raise the GPA to the requisite level].

   Grade of C- or below in an Education Course: Students must complete the following within one year of being dismissed:
   • Meet with the instructor of the education course to create a Readmission Plan which addresses the GPA/grade deficiencies [Readmission Plans may include, but are not limited to, plans to retake the course(s) for which a “C-“or below was earned, plans to complete courses for which grades of “Incomplete” were earned, and/or plans to raise the GPA to the requisite level].

2. Write a letter to CARE elaborating on the circumstances that led to the dismissal and what actions have been taken to remedy the deficiencies;

3. Receive written approval of the Readmission Plan from the CARE committee (Note: this written approval allows the student to register for the education course in which he/she received a “C-“ or below only);

4. Successfully complete the Readmission Plan. Submit evidence of successful completion to CARE, with an unofficial transcript; and

5. Receive a letter from CARE acknowledging that the student has completed the requirements of the Readmission Plan and has been readmitted to CARE.

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\(^1\) Any teacher candidate who was admitted into and started taking courses at ConnCSU (any of the 4 Connecticut State Universities, or the 12 Community Colleges or Charter Oak College) after the Spring 2014 semester must maintain a minimum GPA of 3.00.
Plan of Action for Readmission Form for Grade of C- or Below in an Education Course

Student Name: _______________________________ Date of Meeting: ______________________

Instructor of the Course: __________________________ Program: __________________________

Guidelines: Student will meet with the instructor of the course in which the “C-” or below was received to discuss and complete this Plan of Action for reapplying to an education teacher certification program.

Plan of Action:

___ Retake the following course(s): ***A student may register for the course(s) the following semester as developed in a Plan for Readmission BUT the student may not proceed in the program until the course has been retaken with a passing grade and he/she has been readmitted to CARE.

  • __________________________________________
  • __________________________________________

___ If necessary, take coursework to raise overall or semester GPA to 2.70 (undergraduate) or 3.00 (graduate).

___ Complete __________________________ by __________________________
   (Course Number/Title)   (Date for deadline to change grade of “Incomplete”)

___ Submit evidence of successful completion to CARE, with an unofficial transcript.

_________________________________  _______________________________  __________
   Instructor                      Student                          Date
Plan of Action for Readmission Form for GPA below 2.7^2 (UG) or 3.0 (Grad)

Student Name: _______________________________ Date of Meeting: ________________________

Advisor/Chair: _______________________________ Program: ________________________________

Guidelines: Student will meet with program advisor or Department Chair to discuss and complete this Plan of Action for reapplying to an education teacher certification program.

Plan of Action:

___ Retake the following course (s): ***A student may register for the course(s) the following semester as developed in a Plan for Readmission.

  • ___________________________________________________________________________

  • ___________________________________________________________________________

___ Take coursework to raise GPA to 2.70 (undergraduate) or 3.00 (graduate).

___ Complete __________________________ by __________________________

  (Course Number/Title) (Date for deadline to change grade of “Incomplete”)

___ Submit evidence of successful completion to CARE, with an unofficial transcript.

_____________________________________________________________________________

Advisor/Department Chair Student

_____________________________________________________________________________

Date

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2 Any teacher candidate who was admitted into and started taking courses at ConnCSU (any of the 4 Connecticut State Universities, or the 12 Community Colleges or Charter Oak College) after the Spring 2014 semester must maintain a minimum GPA of 3.00.

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