

# Spectrum Constitution

## Article 1: Name of Organization

The association of Lesbian, Gay, Bisexual, Transgender, Pansexual, Queer, Questioning, Intersex, and Asexual people, and their Allies.

## **Spectrum**

## Article 2: Purpose

1. To serve as an information center for any member of the LGBTPQQAAI community, and their friends and allies on Eastern's campus and in the surrounding community.
2. To facilitate activities to enhance the awareness of the ECSU campus, student body, faculty, and surrounding community towards LGBTPQQAAI issues and concerns.
3. To provide ECSU with a centralized library of sexuality and gender identity literature and information.
4. To advocate LGBTPQQAAI rights. Help the university assure these rights, especially in cases of discrimination or harassment aimed towards individuals in the community or their friends.
5. To provide education resources to the campus and community.
6. To act as a source of support for the members of the LGBTPQQAAI community and their friends.

## Article 3: Membership

1. This organization will be open to all students, faculty, staff, and friends of Eastern Connecticut State University, and members of the surrounding community.
2. A voting member is defined as any member whom has attended a minimum of three meetings in a school term.

## Article 4: Rules of Confidentiality

1. The proceedings of all Spectrum meetings and membership shall be confidential. Under no circumstances are any of the members or guests to disclose the identities or business of any meetings or events pertaining to members of the group.
2. Any person or persons found violating the Rules of Confidentiality shall be subject to immediate and permanent dismissal from the group, and brought up on Harassment charges with the University.
3. These Rules of Confidentiality shall be made known to all present at the beginning of each meeting or special session.

## Article 5: Officers

### Section 1: Duties of the President (or Co-President)\*

- To prepare an agenda for each meeting.
- To call and preside at all meetings if possible.
- To sign all official papers relating to the organization.
- To appoint and end all committees not already provided for.
- To appoint a temporary officer to assume the responsibilities to that office until a special election is held. (see Article 8)
- To confer with the executive board of the group on all matters relating to Spectrum.
- To act as a liaison between Spectrum, the University administration, other clubs, and the community.

\*Special Note\* In the event that the duties of the President are too substantial for one person in a given semester, the assembly may elect a second qualified member to share the duties thereof, with the same responsibilities and abilities. Both individuals shall be known as Co-President.

### Section 2: Duties of the Vice President

- To assist the President on all matters of the organization.
- To act in the President's absence.
- To succeed the President in case of a vacancy during the term of office.
- To serve or confer with all committees formed.

### Section 3: Duties of the Treasurer

- To disburse funds as directed by the President.
- To keep an exact record of all money collected and spent.
- To give a Treasurer's report and balance at every meeting.
- To request financial assistance from the Student Government.

### Section 4: Duties of the Secretary

- To keep a paper record of all activities of the club, including minutes of every meeting.
- To carry on the official correspondence of the club, which will be signed by the President.
- To form and distribute minutes within 48 hours of every meeting.

### Section 5: Duties of the Underclass Liaison

- To find new ways to communicate the message of Spectrum to incoming freshman and the surrounding community.
- To plan programs that allow for communication between Spectrum and the surrounding school systems, in an effort to increase

awareness on the high-school level and promote Eastern as an LBTPQAAI friendly environment; to involve the community, as well as the ECSU student body and faculty/staff in these efforts.

- To plan for and attend any on-campus activities fairs, especially those targeting new and incoming students.

#### Article 6: Advisement

1. The advisor(s) shall converse and give advice for better performance of the organization.
2. The advisor(s) will seek a volunteer to carry on the organization every semester.
3. The advisor(s) shall be chosen based upon credentials and merit.

#### Article 7: Elections

1. Elections shall be held no later than the third meeting of each semester requiring them.
2. Notification of elections and nominations shall be given one week in advance prior to voting unless the nomination is uncontested.
3. Elections shall be held in the offices of President, Vice President, Treasurer, Secretary, and Underclass Liaison.

#### Article 8: Vacancy

1. In the event of a vacancy in the office of the President at a time not allowing for new elections, the duties of the President shall be carried out by the Vice President, and a new Vice President shall be elected.
2. In the event of a vacancy in any other office, the President shall appoint a temporary officer and Special Election shall be held.

#### Article 9: Impeachment and/or Recall

1. Any officer of the organization may be impeached for the following reasons:
  - Failing to fulfill their constitutional responsibilities.
  - Conduct unbecoming a representative of the university.
2. Impeachment requests must be given at least one week before voting.
3. In order for any officer to be impeached, the motion must be passed by 2/3 of the voting membership.
4. All officers will meet once a week before each meeting at a time to be determined by their schedules.

#### Article 10: Amendments

1. All amendments to the constitution must be approved by a 2/3 voting majority of the voting membership.

Article 11: ratification

1. This constitution must be ratified by a majority ~ a regular meeting and approved by the proper funding committee of the Student Senate.
2. A quorum is defined as 50% of the voting membership plus one. A quorum must be present to ratify this constitution.