

ADMINISTRATIVE WORK PLAN AND SCHEDULE

Investigation Regarding Review and Analysis of Electric and Gas Service Pursuant to Public Act 02-95

An Act Concerning the Protection of Long Island Sound

Docket Number 02 04 23
 Date Received 4/12/2002
 and 5/6/2002
 Decision Deadline 1/2/2003
 6/3/2003

Revised 01/21/03

PROCEDURE	ACTION	STAFF RESPONSE	DUE DATE	ACTUAL
Pre-Hearing Administration (Completed)	Assign docket number for administrative tracking	DPUC	4/29/02	4/29/02
	Develop docket reference language	DPUC	4/29/02	4/29/02
	Develop Schedule	DEP/DPUC/ISE	4/12/02	4/12/02
	Determine if proposed hearing rooms are available for proposed dates	DPUC	5/12/02	5/12/02
	Develop service list	DPUC/ISE	5/12/02	5/12/02
	Develop draft RFP	ISE	5/17/02	5/10/02
Hearing Confirmation (Completed)	Confirm <i>tentative</i> hearing dates and rooms	DPUC	5/13/02	5/17/02
	Confirm <i>tentative</i> hearing date w/ Reporting Services	DPUC	5/13/02	5/17/02
	Develop Hearing Notice	ISE	5/17/02	5/23/02
	Deliver press release to media	DEP	5/17/02	5/23/02
	Send Hearing Notice to concerned citizens and Service List	DPUC	5/17/02	5/23/02
5/17/02 Pre-Hearing Meeting (Completed)	Establish date of meeting	DEP/DPUC	4/29/02	4/29/02
	Prepare meeting agenda and list of Administrative Notice materials	ISE	5/13/02	5/10/02
Pre-Hearing Questions (Completed)	Develop questions with DEP, DPUC, Task Force, Working Group	ISE	5/17/02	5/13/02
	Distribute questions to Task Force and Working Group	DPUC/ISE	5/17/02	5/13/02
	Distribute to public and others	DPUC	5/17/02	5/23/02
RFP Schedule	RFP			
	(1) Transmission Infrastructure			
	(2) Energy Audit			
	Develop drafts	ISE	5/17/02	5/10/02
	Refine drafts	ISE/DEP/DPUC	5/20/02	5/20/02
	Provide drafts to taskforce working group	ISE	5/21/02	5/23/02
	Develop evaluation group	ISE	5/31/02	5/31/02
	Develop consultant list	ISE	5/21/02	5/31/02
	Solicitation issued	ISE	5/31/02	5/31/02
	Bidders conference	ISE	6/14/02	6/14/02
	Proposals due	ISE	7/8/02	7/8/02
	Interviews	Evaluation Group	7/9 - 7/19/02	7/15-7/22/02
	Contract award	ISE	7/29/02	(1)10/17/02
	Submittal of work plan	Consultant	8/5/02	
	Submittal of weekly updates	Consultant	8/9 - 12/2/02	
	Consultant facilitation	Consultant	8/9 - 12/2/02	
	Submittal of draft assessment	Consultant	11/15/02	
Review of draft	Taskforce/ Working Group	11/15-11/29/02		
Submittal of final assessment	Consultant	12/2 - 12/9/02		
Review of final assessment		12/2 - 12/9/02		
Final Pre-Hearing Procedure	Fax Press Release to Hartford Courant and town newspaper	DEP	5/17/02	5/23/02
	Confirm hearing date w/ Reporting Services (2 or 3 days before hearing)	DPUC	6/6/02	6/6/02
Schedule and Organize Workshops	Organize workshop with DEP, ISO, NEGA, as requested	ISE	6/6/02	6/6/02
	Long Island Sound investigation-Bridgeport Aquaculture School	ISE	7/8/02	7/8/02
	Upland Habitat investigation - Wilton & Weston	ISE	7/16/02	7/16/02
	Workshop - Hartford - Energy, Health & Environment Issues	ISE	7/18/02	7/18/02