Division of Student Affairs
Professional Development Committee
Minutes
January 14, 2016 11:00 am

Committee Members present: Chris Ambrosio, Marianne Ciardullo, Monika Chudy, Theresa Giard, Casey Kensey, Matt LaBranche, Marci Reisman

Absent: Hatef Alavi, Julie Alexander, Tracy Funke, Manuel Llano-Martinez, Edili Lopez, Lori Runksmeier, Amelinda Vazquez, Masio Williams

1. Note Taker- Marci Reisman

2. Approval of minutes from December 21, 2015
   Motion: Moinka Chudy
   Second: Marianne Ciardullo

3. Guest speaker, Dr. Stacey Close discussed professional Development offerings in Spring 2016:
   a. Sexual Harassment Prevention February 5, 2016 for new faculty, staff and supervisors
   b. Federal Judge Michael Ponsor, “Death Penalty and Criminal Justice System,” March 9, 2016, co-sponsored w/ HIS, PSC, Women’s Center and Intercultural Center
   c. “Copyright and Higher Education,” Attorney Gabriel Jiran, Shipman and Goodwin Spring 2016, co-sponsored with Human Resources, February 24, 2016-12 noon, co-sponsor with facilities
   d. “West Indian into African American, or How the Garvey Movement Changed from a West Indian into an African American Movement,” Dr. Robert Hill, UCLA Research Professor, February 24, 2016, 3pm, co-sponsored with Office of the President, Institutional Advancement, Student Affairs, Intercultural Center, Women’s Center, MALES, and History Department
   e. Open Education Resources, Pat Banach, co-sponsor
   f. Advising Center Staff will attend a professional development conference in Maine that OPD will sponsor, strategic plan, signed travel forms 12/15/2015
   g. Provide an award for excellence in advising for departments, strategic plan, working with Dr. Lee
   h. Following-up with Dr. Frank Mitchell (Fortune’s Bones) and Dr. Yohuru Williams (Black Lives Matter) for February
   i. NASPA Conference at ECSU
   j. Haven for Faculty and Staff

4. Updates:
   a. Annual Report 2014/2015 Update- Casey Kensey reported:
      i. The infographic design is still being worked on; Amelinda is trying to fit the information on an 8X11 sheet or into a booklet.
   b. Professional Development Offerings- Chris Ambrosio reported:
      i. To make changes to the form, you have to remove past results. We can archive them but then we’d need to find a way to merge the results at the end of the year. It may be better to wait so we can complete the report for the year.
1. The committee has decided to wait until the end of the Spring to make changes such as the length of the event, date and time.

c. Mentorship Program- Amelinda Vazquez/ Casey Kensey: Casey reported there are no new updates, and that the mentors and mentees will be reminded to meet once a month during the Spring semester.

d. Professional Development Budget- Casey Kensey: Casey reported there are no changes to the budget. No money has been spent.

e. Review of TAs/ Survey- Marianna Ciardullo/ Julie Alexander: Marianna suggested that we look into changing the TA instead of the survey, if that will make things easier.

5. Sub-Committee Reports:
   a. Retreat- Julie Alexander/ Tracy Funke/ Hater Alavi/ Marci Reisman: Marci reported for the group and stated that a meeting has not yet been held due to time conflict and illness of members. The sub-committee is working on setting up a meeting soon.
   b. Professional Development Offerings- Lori Runksmeier/ Masio Williams/ Theresa Giard/ Monica Chudy: Theresa and Monica discussed the list of professional development offering their committee came up with and stated that they will look into their list and see what can be offered with the budget. Upcoming events for this semester include:
      1. Feb. 10th, NASPA Webinar- Strong Words: Utilizing data to demonstrate that campus policies harm transgender and gender non-conforming students
      2. Feb. 16th, QPR Gatekeeping Training 2-4pm, Student Center 115
      3. Feb. 19th, NASPA Drive-In- Culturally Sensitive Supervision & Teamwork Strategies 8:30am, Eastern campus, Registration required.
   c. Marketing & Promotion of Events Committee: Casey reported that one document with everything on it will be sent out by Walter Diaz and a weekly reminder will be sent out by the committee.

6. Other business:
   a. Orientation for new Student Affairs professionals- Casey Kensey reported that a meeting will be held on Tuesday, January 19th at 9:00am in Nutmeg Hall to discuss the details of this event.
   b. Review of Goals & Objectives- Casey Kensey provided the committee with a worksheet of the committee’s goals and objectives. Moving forward we will make updates on this form to make sure we are working toward our goals.

7. Next Meeting: February 17th, 11am in the Student Center rm. 221