Preparing For Commencement Checklist

☐ Registrar
  ☐ Review your degree audit
  ☐ Update your permanent address
  ☐ Verify diploma name

☐ Bursar
  ☐ Pay outstanding bills

☐ Financial Aid
  ☐ Complete exit interview
  ☐ Gather loan repayment information
  ☐ Create an account with $ALT: your guide to successful finance and debt management www.saltmoney.org

☐ Order cap and gown
  ☐ Purchase honor cord (if applicable)

☐ Pick up Commencement invitations

☐ Sign up for transportation to Commencement

☐ Purchase Senior Reception Dinner Cruise ticket(s)

☐ Apply for the Outstanding Senior Award or apply to present the Senior Address

☐ Purchase Sustinet yearbook

☐ Alumni Affairs
  ☐ Order Commencement DVD
  ☐ Update your permanent contact information
  ☐ Register for Eastern Celebrates “Big Tent Barbeque”

☐ Make the “High 5” pledge

☐ Review senior events on the University events calendar

☐ Attend the Commencement Fair in preparation for the Commencement ceremony