Course Audit Form

Audit Policy: Students who audit courses should do so with the intention of attending all class sessions and fulfilling work agreed upon in advance with the instructor. Audit status may not be changed to credit status. A student may take a course for audit that previously had been taken for credit. Regular fees are charged and full time students are required to carry a minimum of 12 credits of non-audited courses. It is the student’s responsibility to return to the completed form to the Registrar’s Office. See the semester calendar for deadline dates.

Name ___________________________________ Eastern ID # ____________________________
Course __________________________________ Semester/Year __________________________

Subject/Course #/Section/Title

Instructor’s Signature _____________________________________ Date: _____________________
Advisor’s Signature _______________________________________ Date: _____________________

I have read and understood the Audit Policy;

Student’s Signature: ______________________________________ Date: ________________

For Office Use Only:

Received Date: ___________ Received By: ____________
Processing Date: __________ Processed By: ___________