Dear Recruiter:

The Center for Internships and Career Development at Eastern Connecticut State University cordially invites you to our:

**Career & Internship Fair**
Thursday, April 7, 2016
1:00 p.m. – 4:00 p.m.
Sports Center, Gymnasium

The cost for participants is $100.00 and includes a table, 2 chairs, signage, and lunch for recruiter(s).

To register for this event, please return the enclosed registration form with payment, to the Center for Internships and Career Development no later than April 4, 2016. Sorry, no refunds for cancellations. A confirmation letter with directions, a map, and instructions for drop-off and parking will be mailed to you upon receipt of your registration form and payment.

If you have any questions, please feel free to contact us at (860) 465-4559 or email Lana Pontbriant at pontbriant@easternct.edu.

We look forward to your participation in our 2016 Spring Career & Internship Fair.

Sincerely,

Clifford Marrett
Director, Center for Internships and Career Development

Enclosure
Career & Internship Fair  
Thursday, April 7, 2016  
1:00 p.m. – 4:00 p.m.  
Sports Center, Gymnasium

REGISTRATION FORM  
[Plese print legibly]

Company Name (for signage):

Contact Name:

Address:

City: State: Zip:

Telephone: Fax: Email:

Representatives Attending Fair: [please □ box below, if you are an ECSU alumnus].

□ Name: ________________________________ Email:_____________________________

□ Name: ________________________________ Email:_____________________________

□ Name: ________________________________ Email:_____________________________

□ Name:________________________________ Email:_____________________________

Recruiting for □ Internships  □ Direct Hires

Roles:________________________________

Note: No electrical outlets will be available

Please return this form and payment by check in the amount of $100.00 made payable to: Eastern Connecticut State University no later than April 4, 2016.

(In order to protect you and our university from any liability concerns we are unable to accept credit card payments)

Mail to: Center for Internships and Career Development  
Eastern Connecticut State University  
83 Windham Street  
Willimantic, CT  06226  

Federal Tax ID# 061277820

Center for Internships and Career Development  
Division of Student Affairs  
www.easternct.edu/career  
(860) 465-4559 fax: (860) 465-4440