Department of Business Administration - Advising FAQ’s (Frequently Asked Questions)

Business Department Program – Majors In General (Accounting, Bus. Admin, & BIS)

- Your cumulative GPA must be over 2.7 to qualify to enter your major’s Internship Program.
- You must have a minimum of 24 credit hours in the Dept. of Business Administration to receive a major from the Department (Accounting, Business Admin., or BIS)
- At least 30 credits towards your degree must be earned at Eastern, unless you have a specific course(s) exemption(s) approved by Academic Advising Center.
- All ECSU Students must complete ECSU’s university W1, W2 & W3 Writing Program Requirements. The W1 requirement is satisfied by taking or transferring in either English 100, 100P, 200 or HON 200. The standard W2 & W3 requirements are to take two W2 – Writing Enhanced courses and one W3 – Writing Intensive course in your major here at Eastern. Alternately, Accounting, Business Administration and BIS students that took one or more W2 courses at another institution can satisfy both the W2 and W3 requirements by taking: one W3 course in their major at ECSU and an additional W3 course in the ECSU Business Department.
  - Business Department W2 courses are:
    - Accounting - ACC 301 & ACC 11; Bus. Adm. & BIS – BUS 201 & BUS 225
  - Business Department W3 courses are:
    - Accounting - ACC 411; Bus. Adm.: - BUS 301 or 365; BIS - BIS 377 & BIS 461

- ALL Accounting, Business Administration and BIS major students watch out for LONG PREREQUISITE CHAINS!!! (Remember to do them in sequence!!!)
- You can NOT officially count the same elective course towards two concentrations within a major.
- Submit your major’s internship program’s application by the deadline in the preceding semester.
  (Please contact the Dept. of Business Administration Office for specific application form & handout.)

  
  Spring Internship - Deadline Approximately - October 1
  Fall Internship - Deadline Approximately – April 1
  Summer Internship/Co-op - Deadline Approximately – April 1

  Note: Students earning a BIS minor with a Business Admin. or Accounting major, may alternatively do a BIS 490 Internship with their Major Program Coordinator permission, instead of their major’s internship (ACC 490/BUS 490).

Accounting Major:
- No more than 2 Accounting courses can be transferred in from outside of Eastern.
- If your GPA drops below 2.7 for two consecutive semesters, you are dismissed from the major.
- When should you do an internship? In the semester/summer, when you complete at least 90 credits, all Business Core courses, and have less than 30 major credits left.
- Will my advisor and/or professor write me a recommendation letter for a graduate school program or courses? It depends upon you have done in class(es) etc.

Business Administration – Major
- If your GPA drops below 2.7 for two consecutive semesters, you are dismissed from the major.
- You can NOT take or register for BUS 431 without having: 1) taken and passed the Business Competency Exam, administered by Dept. of Business Administration Office and 2) successfully completely BUS 351. (Contact Dept. of Bus. Admin Office to schedule your exam time & date.)
- The International Business Perspective may be met by one of seven options – see the Business Major - International Perspectives Requirement page.

Business Information Systems (BIS) – Major
- You must NOT let your current GPA drop below 2.5 for two consecutive semesters otherwise you are dismissed from the major.
- A total of 61 credits is required in the major, with 43 credits in the common BIS core requirements, 9 credits of BIS electives, and 24 credits of BIS taken at Eastern.
- Watch out for BIS courses only offered once a year!!!
- Contact your BIS faculty/advisor 1 semester prior to wanting to do your Internship. A minimum cumulative GPA of 2.5 is required for BIS Internships.

04/30/2012