EASTERN CONNECTICUT STATE UNIVERSITY
CROSS REGISTRATION PROGRAM FORM

UNIVERSITY POLICY:

Students may benefit significantly from taking a course unavailable at Eastern, but offered at another state university, community college, or the University of Connecticut. Full-time students (must be registered for a minimum of 12 credits at Eastern) in good academic standing, who have paid their tuition in full, may be admitted to an appropriate course(s) by a participating institution, without additional tuition charges (does not include laboratory or other special fees).

Credits received under these provisions will be treated as though they were earned at Eastern and will become a regular part of the student's transcript. Students must have a 2.7 GPA to take a total of 18 combined credits at Eastern and another state college/university, or the University of Connecticut. It is the student's responsibility to request that an official transcript be forwarded to the REGISTRAR'S OFFICE at Eastern, immediately after completion of the course(s). If the transcript is not received by the deadline date for incomplete grades, the final grade for the course(s) will become an "F."

PROCEDURES:

• Complete the Cross Registration Program Form (need advisor's signature) and submit to the Advising Center for processing (Director of Advising Center's signature).
• Student will be given two copies of the approved form (one for student and one for college attending).
• Go to college attending website and download their Non-Degree Registration Form (if applicable).
• Complete the Non-Degree Registration Form and take the form and your tuition receipt, verifying that you are enrolled at Eastern as a full-time student and have paid your tuition, to the Registrar's office of the college attending.

PLEASE COMPLETE THIS SECTION OF FORM AND SUBMIT TO THE ADVISING CENTER.

Legal Name: ___________________ Eastern ID: ____________

Permanent Address: _______________________________________________________

College/University in which You Wish to Enroll: ________________________________

Subject: ___ Course #: ___ Section: ___ Course Title: _________________________

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Number of Credits: __________

Area where course(s) will be used at Eastern (LAC, major, minor, elective, or concentration):
______________________________________________________________

Semester/Year: ______________

Reason you wish to participate in the Cross Registration Program:
___ Course(s) not available at Eastern this term
___ Course(s) never offered at Eastern
___ Other ___________________________________________________________

Faculty Advisor's Signature ___________________________ Date ____________

Susan Heyward, Director AC __________________________ Date ____________

Rev. 11/7/16