



EASTERN CONNECTICUT STATE UNIVERSITY

83 WINDHAM STREET • WILLIMANTIC, CONNECTICUT 06226 • 860-465-5000

The Office of AccessAbility Services
Documentation of Disability Form

Dear Provider:

The Office of AccessAbility Services (OAS) at Eastern Connecticut State University complies with federal and state disability laws that prohibit discrimination and require that universities ensure equal access for qualified persons with disabilities to educational programs, services and activities. Please complete the form below to assist the OAS in determining your client’s eligibility for disability services.

Please note:

- Any documentation provided to the OAS becomes part of the student’s “educational record,” pursuant to the Family Educational Rights and Privacy Act (FERPA). Under the privacy protection and access provisions of FERPA, the student has the right to inspect his or her own educational records, if requested.
A learning disability or ADHD diagnosis may be accompanied by a current, appropriate psycho-educational evaluation, including the diagnostic test scores.
Documentation for vision or hearing loss should include an acuity and/or audiology report that addresses the current impact of the disability as well as information about the specific assistive technology currently used by the student.

TO BE COMPLETED BY DIAGNOSTICIAN OR TREATING PROFESSIONAL

Student’s Name: _____ Date: _____

Practitioner Name & Title: _____

Phone: _____ Fax: _____

Address: _____

License or Certification Number: _____ State: _____

Specialty/qualification to make diagnosis: _____

Date of last appointment: _____



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SECTION I – DIAGNOSTIC INFORMATION

Formal Diagnosis (*per the DSM V or ICD, if applicable*):

Date of diagnosis and expected duration (*temporary, permanent, chronic, episodic/recurring*):

Rationale or methodology used to reach the diagnosis:

Symptoms that meet the criteria for diagnosis:

Current medication(s), dosage frequency, and adverse side effects:

Frequency of treatments/therapies, including recent or anticipated hospitalizations:



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SECTION II – DETERMINATION OF DISABILITY

To be eligible for services/accommodations, your client must have a disability as defined by Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act and Amendments (ADAA).

These laws define a person with a disability as one who:

- (1) has a physical or mental impairment which substantially limits one or more major life activities, or
- (2) has a record of such an impairment, or
- (3) is regarded as having such an impairment.

Substantial Functional Limitation: Client is restricted in comparison to the average person in the general population as to the conditions, manner, or duration under which major life activities can be performed.

Major life activities include, but are not limited to: caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, working, and functions including, but not limited to, the immune system, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, and reproductive functions.

Accommodations: Modification to policy, procedure, or practice which may include the provision of auxiliary aids and services designed to afford students with disabilities equal access to all programs and activities.

Please discuss the impact of the diagnosis on the student's functioning in a college environment.

Please address the following:

- Which major life activities are substantially limited by the diagnosis?
- How does the diagnosis impact or impair the student in the classroom and/or the residence halls?



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Section III – PROFESSIONALLY RECOMMENDED ACCOMMODATIONS

If appropriate, please discuss **academic and/or housing accommodations** that you recommend for this student, based on the impact of the diagnosis on the student in the college environment. Please include a **discussion/rationale** for each recommended accommodation.

Please state **alternatives** to meet the documented need if the above requests cannot be met.

Please discuss the **impact** on the student's ability to function at Eastern if the accommodation(s) cannot be provided.

Provider's Signature: _____ Date: _____

Please return form to:

Office of AccessAbility Services
Eastern Connecticut State University
185 Birch Street, Willimantic, CT 06226
Phone: (860) 465-5573
Fax: (860) 465-0136

**Affix business card or apply business stamp
within this box.**