



**EASTERN CONNECTICUT STATE UNIVERSITY**  
**REGISTRAR'S OFFICE • ALVIN B. WOOD SUPPORT SERVICES CENTER**  
 83 Windham Street • Willimantic, CT 06226 • Office: (860) 465-5224 Fax: (860) 465-4382

**Request to Opt Out of Directory Information Form**

(Submit to Registrar's Office once completed)

\_\_\_\_\_  
**Student Name (Last, First, Middle Initial)**

\_\_\_\_\_  
**Eastern ID #**

\_\_\_\_\_  
**Semester**

\_\_\_\_\_  
**Year**

At Eastern Connecticut State University, the following information about a student can, by law, be released to the general public and may be listed in the campus directory:

1. Student's preferred name, permanent mailing address
2. Photographs
3. Dates of attendance
4. Major, minor, concentration and/or program of study
5. Degree/Certificate candidacy
6. Degree(s)/Certificate(s) earned
7. Academic Honors & Awards
8. Full vs. Part-time status
9. Anticipated graduation date
10. Graduation date

\*\*please note that per the Solomon Amendment, additional information can be released to military recruiters including telephone number, student email address, age, place of birth, class standing, and most recent educational institution attended. Please see the University website for details.

No other student information is released to the general public without your written permission. By completing this form, you will be requesting that information **not** be released to non-university personnel or listed in the campus directory.

Some of the effects of your decision to request confidential status will be that; friends or relatives trying to reach you will not be able to do so through the University; information that you are a student here will be suppressed; so that if a loan company, prospective employer, etc., inquire about you, they will be informed that we have no record of your attendance here.

Once you have designated a confidential classification, it will not be removed until you submit a signed authorization requesting that it be removed.

\_\_\_\_\_  
**Student Signature (Print and Sign)**

\_\_\_\_\_  
**Date**

**For Office Use Only:**

Received Date: \_\_\_\_\_ Received By: \_\_\_\_\_

Processing Date: \_\_\_\_\_ Processed By: \_\_\_\_\_