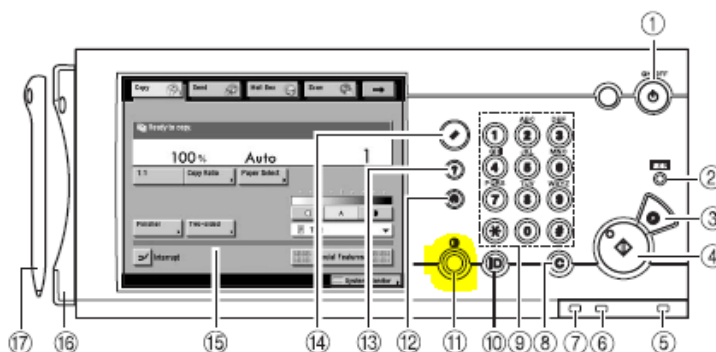


**User Manual for Canon Image Runner 3570 (error messages, troubleshooting, parts, paper jams, changing toner, etc.)**

[http://download.canon.it/manuali\\_operatore/files/iR4570\\_USR\\_ENG.pdf](http://download.canon.it/manuali_operatore/files/iR4570_USR_ENG.pdf)

A few screenshots from the manual below:









**CONTROL PANEL PARTS**







- ① **Control Panel Power Switch (Sub Power Supply)**  
Press to turn the control panel ON or OFF. When turned OFF, the machine is in the Sleep mode.
- ② **Counter Check key**  
Press to display the copy and print count total on the touch panel display.
- ③ **Stop key**  
Press to stop a job in progress, such as a scan job, copy job, or fax job (scanning only).
- ④ **Start key**  
Press to start an operation.
- ⑤ **Main Power Indicator**  
Lights when the main power is turned ON.
- ⑥ **Error Indicator**  
Flashes or lights if there is an error in the machine. When the Error indicator flashes, follow the instructions that appear on the touch panel display. When the Error indicator maintains a steady red light, contact your local authorized Canon dealer.
- ⑦ **Processing/Data Indicator**  
Flashes or blinks green when the machine is performing operations, and maintains a steady green light, when fax data is stored in memory.
- ⑧ **Clear key**  
Press to clear entered values or characters.
- ⑨ **Numeric keys**  
Press to enter numerical values.
- ⑩ **ID key**  
Press when setting or enabling Department ID Management.
- ⑪ **Display Contrast Dial**  
Use to adjust the brightness of the touch panel display.
- ⑫ **Additional Functions key**  
Press to specify additional functions.
- ⑬ **Help key**  
Press to display explanations of modes or functions on the touch panel display.
- ⑭ **Reset key**  
Press to restore the standard settings of the machine.
- ⑮ **Touch Panel Display**  
The settings screen for each function is shown on this display.  
Press to restore the standard settings of the machine.
- ⑯ **Edit Pen Tray**  
Place the edit pen here.
- ⑰ **Edit Pen**  
Use to press keys on the touch panel display, such as when entering characters. If you lose the edit pen, contact your local authorized Canon dealer. Do not use an object with a sharp end, such as a pencil or ballpoint pen, instead of the edit pen.

## ICONS

- The meanings of the icons that appears in the Job/Print Status Display Area (on the bottom left of the screen) are described below:

Icon (Type of Job)	Description
	Copy Job
	Send/Fax Job
	Mail Box Job
	Printer Job
	Report Job
	Network Scan Job
	Remote Copy Job
	Additional Functions Job

Icon (Machine Status)	Description
	Error
	Paper Jam
	Staple Jam
	Replace Toner Cartridge

## PAPER JAM

### 1 Inspect all paper jam locations indicated on the touch panel display, and remove any jammed paper.

See the appropriate pages below for instructions on finding and removing jammed paper. Or, you can follow the instructions on the touch panel display.

If jammed paper tears while it is being removed, be sure to remove any remaining pieces from inside the machine.

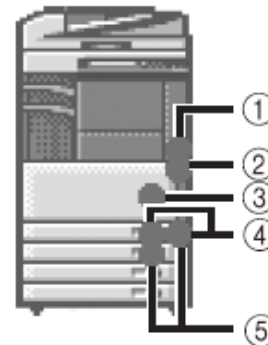
#### IMPORTANT

- If the machine's power is turned OFF when there is a paper jam, detection of paper jams in the paper drawers is not possible after the power is turned back ON. Clear paper jams without turning the power OFF.
- If a paper jam occurs in the optional Feeder (DADF-N1), you cannot continue operating the machine. Follow the directions on the touch panel display to clear the paper jam. (See "Feeder (DADF-N1) (Optional)," in the Reference Guide.)
- If the MEAP screen is displayed, a message appears in the Job/Print monitor area. Press [System Monitor], and follow the procedures that appear on the touch panel display to help you remove the jammed paper.

#### ● If a paper jam occurs inside the main unit:

See the instructions on the following section.

- ① Fixing Unit (See "Fixing Unit (Inside the Main Unit)," in the Reference Guide.)
- ② Duplexing Unit (See "Duplexing Unit (Inside the Main Unit)," in the Reference Guide.)
- ③ Stack Bypass (See "Stack Bypass," in the Reference Guide.)
- ④ Paper Drawer 1 (See "Paper Drawer 1," in the Reference Guide.)
- ⑤ Paper Drawer 2 (See "Paper Drawer 2," in the Reference Guide.)

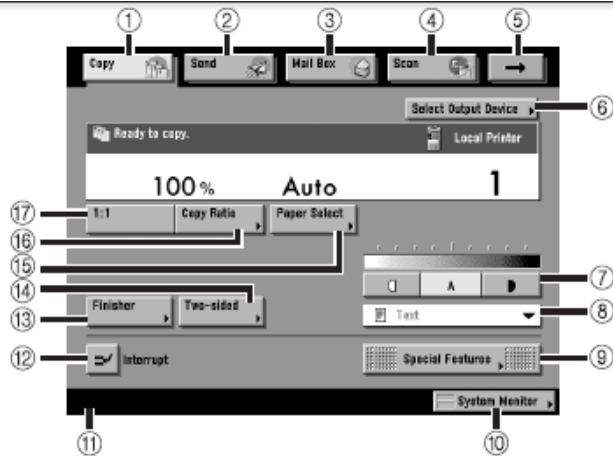


#### NOTE

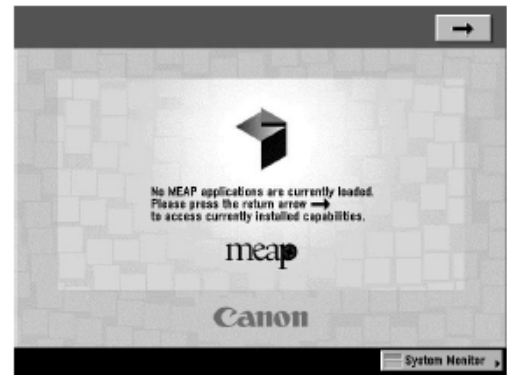
Some areas that are shown to have paper jams may not actually have paper jams. However, always check all locations indicated on the touch panel display in the order that is given.

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## TOUCH PANEL DISPLAY



Group A



MEAP Basic Features Screen

- ① **Copy**  
Press this key to access the machine's copying functions.
- ② **Send**  
Press this key to access the machine's sending and facsimile functions if the Universal Send Kit is activated, or the optional Super G3 FAX Board is installed.
- ③ **Mall Box**  
Press this key to access the machine's mailbox functions.
- ④ **Scan**  
Press this key to use the network scan function.
- ⑤ **→**  
Press this key to gain access to hidden function keys. The function keys are displayed on two screens. You can also customize the order of the function keys in Settings for Function Order in Common Settings (from the Additional Functions screen).
- ⑥ **Select Output Device**  
Displayed when a remote copy printer is connected to a network. Press to select the printing destination for remote and cascade copying.
- ⑦ **Adjust Contrast**  
Press [⏪] or [⏩] to manually control the copy exposure. Press [A] to select or cancel the automatic exposure control.
- ⑧ **Original Type Selection**  
Press to make copies according to the type of original ([Text], [Text/Photo], [Printed Image], or [Photo]).
- ⑨ **Special Features**  
Press to select a Special Features mode.
- ⑩ **System Monitor**  
Press to check the progress of a copy job, change the order of printing, or cancel printing.
- ⑪ **Job/Print Status Display Area**  
The progress of jobs and copy operations, and the status of devices and consumables are displayed here.
- ⑫ **Interrupt**  
Press to interrupt a copy job to make priority copies.
- ⑬ **Finisher**  
Press to select the Collate, Group, or Staple mode.
- ⑭ **Two-sided**  
Press to make [1▶2-Sided], [2▶2-Sided], [2▶1-Sided], or [Book▶2-Sided] copies.
- ⑮ **Paper Select**  
Press to select the paper size/type and the paper source.
- ⑯ **Copy Ratio**  
Press to reduce or enlarge the copy size.
- ⑰ **1:1**  
Press to make copies in the same size as your original.

## REPLACING TONER



### IMPORTANT

- Use only the toner cartridges intended for use with this machine.
- Do not replace toner cartridges until the message prompting you to do so appears.
- Do not replace toner cartridges while the machine is in the process of printing.



### NOTE

- When the message <Toner is low. Replacement not yet needed.> appears, approximately 1,000 pages can be printed.
- If toner runs out during a print job, the remaining prints are made after you replace the toner cartridge.

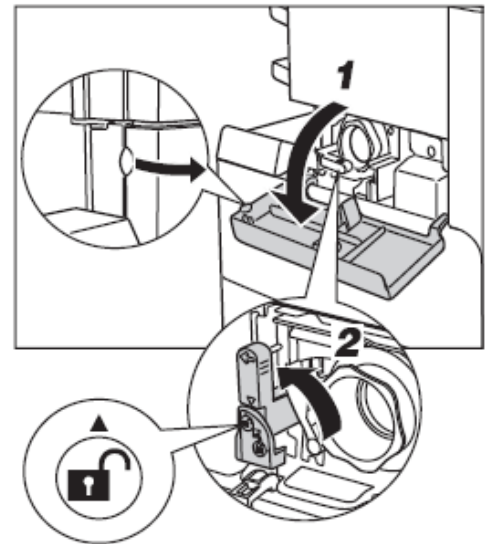
**1** Open the toner supply port cover.

**2** Pull the lever up until it becomes vertical.



### IMPORTANT

Make sure that the ▼ on the lever is aligned with the ▲ of the 'Unlock' position.



Follow Package directions for replacing toner or check link to manual at the beginning of this document. Be sure to take off protective cap.