Eastern Connecticut State University

REPEAT COURSE FORM
GRADUATE COURSE

Repeat Policy: See Below

Name: _____   Eastern ID: _____
        Last   First   M.I.

COURSE BEING REPEATED

5-DIGIT CRN_____   SUBJECT_____   COURSE NO. _____   SECTION NO. _____

Term Repeating Course: _____   Term Course Previously Taken: _____   Grade Earned: ____

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Repeat Policy
Effective Summer 2010 – Graduate Courses

Repeating Graduate Courses for credit
In general, graduate students may not repeat courses for credit. The following exceptions apply:
Students may repeat graduate level courses for credit and replace the earlier grade under the following conditions:
· A student who has gone beyond the 6-year degree completion limit may repeat a course so that it is within the time limit.
· A student who originally received a B-, C+, C, C-, D+ may repeat the course so long as the student
       1. Has not previously repeated a course for credit,
       2. Has an overall GPA of 3.0 or above,
       3. Has not received any F's, and
This exception is allowed only once during the Master program.

A student in the MS with Teacher Certification who receives a C- or below must repeat the course to remain in good standing with the Certification Program. According to CARE policies the student cannot continue with her/his program of study until the course has been repeated and the grade is above a C.

The Dean of the Graduate Division, in consultation with the student's advisor, may allow additional exceptions in extenuating circumstances, but in that case, both grades will be counted in the student's GPA.

Each student's transcript will show all grades earned, regardless of whether they are counted in the GPA.

I have read and understand the University Policy.

Student Signature: _____   Date: _____

Dean Signature: _____   Date: _____

This approval is an exception to the Graduate policy and the repeated course grade should be averaged with the previous grade for purposes of GPA calculation. Yes ____ No ____

For Office Use Only:
Processed by: _____   Date: _____