



EASTERN CONNECTICUT STATE UNIVERSITY

REGISTRAR'S OFFICE • ALVIN B. WOOD SUPPORT SERVICES CENTER

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UNOFFICIAL Transcript Request

(Submit to registrar@easternct.edu once completed)

This form is for an **Unofficial** Transcript only. If you need an **Official** Transcript, you will need to make a request online through your Parchment Account. You can find more information on how to request an Official Transcript via the Registrar Web page (<https://www.easternct.edu/registrar/transcript-requests.html>). *Note: If you are a current student, you **do not** need to complete this form. You can submit a request to registrar@easternct.edu from your Student Email.*

First Name: _____ MI: _____ Last Name: _____

Eastern ID #: _____ Date of Birth: _____ Last 4 of SSN: - _____

**Required if Student ID not known*

Current Email Address: _____ Phone #: _____

Additional Name used while in Attendance (If different from above):

First Name: _____ Last Name: _____ MI: _____

Check any of the following options (*Indicate number of Copies needed*):

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____ Fax ____ Copy to: _____ (Fax Number) Attn: _____ (Individual or Organization)

Learner Signature

Date