



# EASTERN CONNECTICUT STATE UNIVERSITY

## INTERCULTURAL CENTER (IC)

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### APPLICATION FOR SEVERE ECONOMIC HARDSHIP

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#### Eligibility Requirements:

1. Must be in F-1 status for one academic year in institution at ECSU.
2. Must be in good academic standing.
3. Can only work 20 hours/week when school is in session.
  - a. Can work fulltime when school is not in session.
4. Employment authorization will automatically be cancelled if these rules are not followed.
5. Economic hardship must be caused by *unforeseen circumstances beyond the student's control*.  
Circumstances may include:
  - a. Loss of financial aid
  - b. Loss of on-campus employment without fault on part of the student
  - c. Substantial fluctuation in the value of currency or exchange rate
  - d. Inordinate increase in tuition and/or living costs
  - e. Unexpected changes in the financial condition of the student's source of support
  - f. Medical bills
  - g. Other substantial and unexpected expenses.

#### Procedure to Apply:

1. Student must request a recommendation from the responsible designated school official (RDSO) for off-campus employment.
2. The RDSO can recommend the student for off-campus work for one year intervals by certifying:
  - a. That the student has been in F-1 status for one academic year in institution at ECSU.
  - b. That the student is in good academic standing.
  - c. That the student has demonstrated that acceptance of employment will not interfere with the student's carrying a *full course load*.
  - d. That the student has demonstrated that the employment is necessary to avoid severe economic hardship due to unforeseen circumstances beyond the student's control.
3. Student must submit following forms to the IC:
  - a. I-20
  - b. I-538
  - c. I-765
  - d. Application fee
  - e. Supporting materials such as affidavits which further details unforeseen circumstances that require the student to seek employment authorization, and the insufficiency of employment as specified under *Eligibility Requirements*.