

Undergraduate Research and Creative Activity Fellowship Application

Eastern Connecticut State University

The Undergraduate Research and Creative Activity Fellowship was created to support students in their scholarship outside of course work. At Eastern, these activities are defined as:

Working closely with a faculty mentor to create original intellectual or creative contributions to the discipline, culminating in formal review of that work through presentations, exhibitions, and/or publications.

The work students wish to complete must meet all aspects of this definition. Thus, it must be work with an Eastern faculty mentor on a project appropriate to one's discipline. Internships are not considered appropriate unless they can be shown to meet the criteria above.

Award Amount:

The Undergraduate Research/Creative Activity (UGRCA) Fellowship program provides opportunities for students from any major to conduct research or a creative project with a mentor in their field. Fellowships are conducted during the summer session (Session A or C). The faculty mentor and student must create and submit a plan for how they will use their time on campus to complete the project in the session chosen.

To be eligible for this award students must be currently enrolled and have a minimum overall GPA of 3.0. Priority will be given to students who do not have access to other funding sources for example from departmental funds or the Honors Program.

Students selected for 2 competitive fellowships (1 Research and 1 Creative Activity) will each receive a stipend of \$1,000.00 and \$250.00 to be used for their projects or travel to present/exhibit their projects. Housing may also be available.

Faculty awards can be used for travel or a stipend.

Application Procedure:

Please follow the guidelines below to insure a successful application is submitted:

1. Fill out the following application completely and accurately.
2. Provide documentation to support any aspects of the application (transcripts, resume and support for outcome of the project e.g. conference name, dates, and location or publication information)
3. Complete the application budget (\$250.00 maximum).
4. Provide documentation of all costs listed in the budget. If they are unavailable at the time of application, please indicate that they are an estimate.
5. Where appropriate a letter of approval from CUHSR for human subjects research must be included.
6. Attach a time and action calendar for the Summer Session for the proposed project (including meeting times per week).
7. Submit 1 hard copy of the forms and all documentation and 1 electronic version.

If you have questions, please contact Carlos A. Escoto, Ph.D. (escotoc@easternct.edu) or 860-465-0263.

Undergraduate Research and Creative Activity Fellowship Application

Eastern Connecticut State University

Applicant and Mentor:

Student Name: _____

Student ID: _____

Eastern E-mail (will be used to contact student): _____

Phone Number: _____

Class: First-year Sophomore Junior Senior Continuing Education

Current GPA: _____

The proposed project is NOT part of coursework or program requirements.

Academic Department: _____

Faculty Mentor: _____

Project Information:

Project Title: _____

Expected Outcome Type of Presentation (select all that apply):

- Conference (research)
- Exhibit (visual art)
- Performance (performing art)
- Other: _____

Student Applicant: In the space below, please provide 1) an abstract of the project including problem/hypothesis, methodology, 2) why a fellowship is necessary for the completion/success of the project AND 3) how the project will impact the student's future goals (graduate school or employment). Submit additional pages if necessary.

Mentor : In the space below, please provide a 1) an evaluation of the project submitted (e. g. quality of work, contribution to the discipline) 2) justification for the proposed outcome of the project AND 3) benefits of the presentation to the student's academic work and future goals. (Submit additional pages if necessary).

Budget:

Please fill out this budget and provide documentation to support cost of equipment, materials needed for completion of the project (copies of receipts, website information, etc. if possible).

Budget Item	Justification	Cost
TOTAL		
TOTAL REQUESTED		

Authorization:

Student _____
Signature
Print
Date

Faculty Mentor _____
Signature
Print
Date

Dept. Chair _____
Signature
Date

UGR Coordinator _____
Signature
Date

Dean _____
Signature
Date

Provost _____
Signature
Date

For Administrative Use
Amount Funded: _____
Date: _____
Authorized signature: _____
Evidence of travel provided (date): _____