

# O.L.A.S Constitution

Article I. Name: The name of the club shall be Organization of Latin American Students, abbreviated O.L.A.S.

Article II. The mission of the club shall be:

1. A tool for the expression of the Hispanic American culture to the university community.
2. A referral medium for academic services to students.
3. A sponsor of minority recruitment for the university.
4. Facilitate social gathering for its members and the university Community.
5. To hold charitable functions for the university and the Surrounding community.

Article III Membership:

Section 1: This organization will be open to the student body of Eastern Connecticut State University.

Section 2: Voting membership is attained by anyone who attends 3 consecutive meetings. Any voting member missing three consecutive meetings without a legitimate excuse approved by the Vice President will be striped of their voting privileges and must attend two consecutive meetings to regain voting member status.

Section 3: Any voting member unable to attend the meeting for an excusable reason may vote by absentee ballot.

Section 4: To vote you must be a full time student at Eastern Connecticut State University.

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Article IV Officers: The constitutional officers of O.L.A.S. shall be President, Vice President, Treasurer, and Secretary. Officers are allowed no more than three (3) absences per semester. Section 1: Duties of the President .

- A. To prepare an agenda for each meeting.
- B. To call and preside over all meetings.
- C. To sign all official papers relating to the club. D. To authorize the Treasurer to handle all finances and expenditures of the organization after they have been passed by a vote of the members.
- E. To appoint and end all committees not already provided for.
- .F. To act as an ex-officio member of all committees.
- G. To appoint a temporary officer to assume the responsibilities to a vacant office until a special election is held.
- H. To appoint a member to take minutes of a meeting in the absence of the Secretary.
- I. To confer with the Vice President on matters relating to the club prior to proposal to the general members.

Section 2: Duties of the Vice President:

- A. To assist the President.
- B. To act as President in his/her absence.
- C. To act as an ex-officio member of all committees.
- D. To act as the Sergeant at Arms at all meetings. E. To succeed the president in case of a vacancy during the term of office.

Section 3: Duties of the Treasurer:

- A. To disburse funds as instructed by the President or as assigned in the payment of outstanding accounts.

- B. To act as President in the absence of both the President and the Vice President.
- C. To keep an exact record of all assets collected or expended. .
- D. To submit a monthly financial statement of the organization.
- E. To give a statement of assets at each meeting. This will be referred to on the agenda of each meeting as "The Treasurer's Report."
- F. To request financial relief from the Student Government Association.

Section 4: Duties of the Secretary:

- A. To keep a record of all activities of the club, including minutes of every meeting
- B. To carry on the official correspondence of the club which shall be signed by the President.
- C. To give notice within forty-eight (48) of all meetings.
- D. To distribute minutes of the prior meeting at the next meeting
- E. To submit approved minutes to the proper officials.

Article V Advisors:

Section 1: The advisors shall give counsel for the better performance of the club.

Section 2: Seek a volunteer to reestablish the club every fall semester.

Section 3: Advisors are nominated by any member and affirmed by a majority vote of the general members of the club.

Article VI Elections:

Section 1: Elections shall be held no later than the third meeting of each semester.

Section 2: Notification of elections and nominations must be given two weeks prior to a vote.

Section 3: Elections shall be presided over by the President.  
The votes shall be tallied by the Advisor.

Section 4: Elections shall be held for the offices of President, Vice President, Treasurer, and Secretary (as per in section 2).

Section 5: Special Elections shall be held to fill vacancies left in the offices of Vice President, Treasurer, and Secretary .

#### Article VII Vacancy:

Section 1: In the event of the vacancy of the office of the President, the duties of the President shall be carried out by the Vice President and a new Vice President shall be elected.

Section 2: In the event of the vacancy of any other office, the President shall appoint a temporary officer and a Special Election will be held as per the provision of Article VI, Section 5.

Section 3: In the event of resignation of an officer, such officer must present a letter of resignation to the club's advisor.

#### Article VIII Impeachment and/or Recall:

Any officer is subject to impeachment and/or recall and subsequent removal from office for failing to fulfill his/her constitutional responsibilities. An impeachment request must be given at least one week in advance of the actual impeachment vote. Both the request and the vote must take place at the regular meeting. Any member of the club can make such a request. A 2/3 majority vote is required for impeachment and quorum must be present.

Article IX Meetings:

Section 1: Meetings shall be called at least bi-monthly by the President. There must be 24 hours notice for all emergency meetings.

Section 2: Emergency meetings may be called by the President.

Section 3: All meetings shall be run by Robert's Rules of Order, Newly Revised.

Section 4: Quorum must be present for a vote to take place. Quorum shall be achieved with the officers and a majority of the general members present.

Article X Amendments:

Amendments of this Constitution must be proposed, submitted in writing, and debated one week prior before it is put to a vote. A two-thirds (2/3) majority must be achieved before the amendment is passed. Amendments must be passed with a Role Call Vote.

Article XI Parliamentary Authority:

Robert's Rules of Order, Newly Revised shall act as the Parliamentary Authority for all club meetings.

Article XII Ratification:

This Constitution must be ratified by a two-thirds (2/3) majority at a regular meeting and approved by the proper funding committee of the Student Government Association.

# §menbments

Amendment 1: A fund raising committee shall be created to administer all fund raising activities. A Chair Person shall be nominated by the president during elections and will be affirmed by a vote.

Section 1: The Fund Raising Committee shall report to the President and report earnings to the Treasurer. The Fund Raising Committee is responsible for the organization, advertisement, and solicitation of all donations for all fund raising events.

Section 2: Duties of the Chair Person.

1. The Chair Person shall be allowed to miss no more than 3 meetings a semester.
2. They shall follow all the impeachment proceedings as per Article VIII.
3. The Chair Person is charged with recruiting members for the committee.

Drafted and submitted by,

Heriberto Roman, President of O.L.A.S.